

Shenandoah Community School District Board of Directors
September 14, 2020 – 5:00 p.m.
Administration Board Room

Board Agenda

1. Call to Order
2. Roll Call and Determination of Quorum
3. Mission Statement: Read by Director Bouray
 - a. *The Shenandoah Community School District, in partnership with families and the community, will provide each student an educational environment that maximizes his or her potential to become responsible, successful citizens and lifelong learners in an ever-changing world.*
4. Welcome to Audience
5. Public Forum
6. Administrative Report
 - a. Annual Report
7. Consent Agenda
 - a. Minutes
 - b. Treasurer's Report
 - i. Account Balances
 - ii. Unspent Authorized Budget Report
 - iii. Accounts Payable

c. Personnel Requests

Contracts:

Jamey Thompson	Bus Driver	\$37.00/rt; \$14.72/hr
Karen Falk	Food Service	\$13.27/hr
Michael Batenhorst	Sub Bus Driver	\$37.00/rt; \$14.72/hr
Monte Munsinger	Sub Bus Driver	\$37.00/rt; \$14.72/hr
Tyson Ratliff	Zero Hour Fitness	\$3,292.19

Resignations:

Jeremy Waymire	MS Associate	effective Sept. 18
Thomas French	Boys Tennis Coach	

Modifications:

Associate Level I to Level II/III (\$.15 differential)

Alexandra Cox	Kathy Larson
Amber Fichter	Maria Mather
Amber Taylor	Mary Michelle Carlock
Brent Wilcox	Morgan Sickman
Brittany Comstock	Sara Wilcox
Candice Gates	Shari Pitman
Cindy Sons	Shaylee Taylor Schoonover
John (Bill) Novinger	Susan Opal
Jordyn Lembrick	Suzanne Tillman
Juliane LaRock	

Volunteer Coaches:

Logan Roberts	HS Football
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- d. Early Graduation Request December 2020 (pending all requirements are met)
Lauryn Webster
- e. Open Enrollment Requests:
 - i. AA – out to Clayton Ridge – deny due to late file and does not meet just cause
 - ii. JA – out to Clayton Ridge – deny due to late file and does not meet just cause
- 8. Action Items
 - a. Approve Second Reading of Title IX Policy 106
 - b. Approve Banking Resolution with First National Bank of Creston
 - c. Approve Subaward Agreement with Iowa Workforce Development
 - d. Appoint Delegate to IASB Delegate Assembly
- 9. Discussion Items
 - a. IASB Legislative Priorities (possible action)
 - b. MS Sculpture
- 10. Informational Items
 - a. Next Regular Meeting – October 12, 2020 at 5:00 p.m.
- 11. Adjourn

Shenandoah Community School District
Minutes of the Regular Meeting of the Board of Directors – August 10, 2020
Administration Board Room and High School

At 5:00 pm prior to the regular meeting the board toured the high school to see the renovation progress. Present were Directors Darrin Bouray, Jean Fichter, Jeff Hiser, Kathy Langley and Adam Van Der Vliet. Also present were Superintendent Dr. Kerri Nelson and Board Secretary Lisa Holmes. The tour concluded at 5:50 pm.

Call to Order:

Board President Jean Fichter called the meeting to order at 6:01 pm.

Roll Call:

Roll Call was answered by Directors Darrin Bouray, Jean Fichter, Jeff Hiser, Kathy Langley and Adam Van Der Vliet. Also present were Superintendent Dr. Kerri Nelson, School Business Official Sherri Ruzek and Board Secretary Lisa Holmes.

Agenda Amendment:

The agenda was amended to add two resignations and a teaching contract. Motion to amend by Director Van Der Vliet, second by Director Langley. Ayes – Bouray, Langley, Van Der Vliet, Fichter; Nays – Hiser. Motion carried 4-1.

Mission Statement:

The SCSD Mission Statement was read by Director Van Der Vliet.

Welcome to Audience:

President Fichter welcomed everyone to the meeting.

Open Forum:

President Fichter read the rules for speaking during the open forum. High School Nurse Linda Laughlin read a statement publicly supporting the requirement of wearing face coverings at school.

Consent Agenda:

Approve the consent agenda to include previous minutes, the financial accounts and the payment of bills. Personnel Requests: Contracts: Associates Brandie Woodyard, Jeremy Waymire, Kaylee Greene, Lucinda VanFosson, Blu Rogers, Rebecca Efta - \$12.19/hr probationary; Kristine Price, Elementary Art – BA/Step 5 \$42,715 pending requirements are met; Kristin Moore, Remote Learning – BA/Step 1 \$37,595. Resignations: Jenifer Smalley, Food Service; Katie Branson, Associate; Megan Rainey, Associate. Fundraising Request: Clothing sales and camps for all sports and clubs with proceeds to be used for supplies, travel, lodging, camps, registrations, etc. Motion to approve by Director Van Der Vliet, second by Director Bouray. Ayes – Bouray, Langley, Van Der Vliet, Fichter; Nays – Hiser. Motion carried 4-1.

Action Items:

Approve Agreement to add 2 Pixellot Cameras to HS Gym and Football Field:

The purchase would be funded by the Booster Club with all revenue sharing to go back them. Motion to approve by Director Van Der Vliet, second by Director Langley. Motion carried unanimously.

Approve Support Staff Handbook:

Motion to approve by Director Langley, second by Director Van Der Vliet. Motion carried unanimously.

Approve Teacher Handbook:

Motion to approve by Director Bouray, second by Director Van Der Vliet. Motion carried unanimously.

Approve Lease Agreement with the Shenandoah Elks Club:

Motion to approve by Director Van Der Vliet, second by Director Langley. Motion carried unanimously.

Approve Lease Agreement with Earl May:

Motion to approve by Director Bouray, second by Director Van Der Vliet. Motion carried unanimously.

Approve First Reading of Title IX Policy 106:

Motion to approve by Director Van Der Vliet, second by Director Bouray. Motion carried unanimously.

Approve K-12 Title IX Procedure Manual and Forms:

Motion by Director Van Der Vliet, second by Director Bouray. Motion carried unanimously.

Discussion Items (possible action):

Use of Face Coverings and Masks in District Buildings:

Much discussion was held regarding if face coverings should be required in district buildings or if the district should stay with the language of strongly recommended. A motion was made by Director Van Der Vliet to make face coverings required in all indoor district facilities. The motion was not seconded, motion failed.

Support for Page County Public Health Statement of Face Coverings:

Motion to approve signing the statement by Director Langley, second by Director Van Der Vliet. Motion carried unanimously.

Informational Items:

Next Regular Meeting – September 14, 2020 at 5:00 pm.

Adjournment:

Motion by Director Langley, second by Director Bouray to adjourn the meeting at 7:12 pm. Motion carried unanimously.

Board Secretary

Board President

Shenandoah Community School District
Minutes of the Special Meeting of the Board of Directors – August 21, 2020
Administration Board Room

Call to Order:

Board President Jean Fichter called the meeting to order at 10:00 am.

Roll Call:

Roll Call was answered by Directors Darrin Bouray, Jean Fichter and Jeff Hiser. Also present were Superintendent Dr. Kerri Nelson, School Business Official Sherri Ruzek and Board Secretary Lisa Holmes. Absent were Directors Kathy Langley and Adam Van Der Vliet.

Motion by Director Bouray, second by Director Hiser to amend the agenda to add a late resignation.

Motion carried unanimously.

Consent Agenda:

Personnel Requests: Contracts: Adrienne Hart, Associate – \$12.19/hr probationary; Brenda Frank, Van Driver - \$14.72/hr; Heather Mather, Food Service - \$11.92/hr probationary; Juliane LaRock, Summer Custodian - \$14.30/hr; Kendria Johnson, After School Care - \$15.00/hr; Lauri Hobbie, PT Food Service - \$11.92/hr probationary; Morgan Sickman, Associate - \$12.10/hr probationary; Pierre Taylor, Day Custodian - \$12.95/hr probationary. Resignations: Christine Gibson, Food Service – effective 8/20/20; Dawnette Leslie, Title I Teacher – effective 8/12/20. Motion to approve by Director Bouray, second by Director Hiser. Motion carried unanimously.

Informational Items:

Next Regular Meeting – September 14, 2020 at 5:00 pm.

Adjournment:

Motion by Director Bouray, second by Director Hiser to adjourn the meeting at 10:04 am. Motion carried unanimously.

Board Secretary

Board President

SHENANDOAH ACCOUNT BALANCES						
ACCOUNT	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
General Fund (10)						
Beg Balance Checking (FNBC)	\$1,243,866.25	\$466,578.18				
Beg Balance Savings (FNBC)	\$2,724,672.11	\$2,988,864.65				
Revenues	\$56,745.67	\$151,061.98				
Expenditures	-\$885,669.31	-\$1,114,668.86				
End Balance Checking (FNBC)	\$466,578.18	\$852,337.44				
End Balance Savings (FNBC)	\$2,988,864.65	\$1,639,498.51				
Total General Fund	\$3,455,442.83	\$2,491,835.95	\$0.00	\$0.00	\$0.00	\$0.00
Management Fund (22)						
Beg Balance Checking (FNBC)	\$52,351.80	\$28,509.35				
Beg Balance Savings (FNBC)	\$1,107,944.62	\$1,117,381.14				
Revenues Checking	\$9,453.44	\$3,042.20				
Expenditures Checking	-\$23,859.37	-\$237,269.80				
End Balance Checking (FNBC)	\$28,509.35	\$41,251.61				
End Balance Savings (FNBC)	\$1,117,381.14	\$870,411.28				
Total Management Fund	\$1,145,890.49	\$911,662.89	\$0.00	\$0.00	\$0.00	\$0.00
SAVE Fund (33)						
Beg Balance Checking (FNBC)	\$645,393.77	\$124,991.61				
Beg Balance Savings (FNBC)	\$4,381,301.61	\$3,403,770.01				
Revenues Checking	\$92,558.67	\$88,730.37				
Expenditures Checking	-\$1,590,492.43	-\$1,235,140.50				
End Balance Checking (FNBC)	\$124,991.61	\$9,870.07				
End Balance Savings (FNBC)	\$3,403,770.01	\$2,372,481.42				
Total SAVE Fund	\$3,528,761.62	\$2,382,351.49	\$0.00	\$0.00	\$0.00	\$0.00
PPEL Fund (36)						
Beg Balance Checking (FNBC)	\$252,708.95	\$181,353.93				
Beg Balance Savings (FNBC)	\$400,663.93	\$404,628.26				
Revenues Checking	\$4,071.99	\$2,027.97				
Expenditures Checking	-\$71,462.68	-\$185,123.50				
Expenditures Accts Pay						
End Balance Checking (FNBC)	\$181,353.93	\$1,230.78				
End Balance Savings (FNBC)	\$404,628.26	\$401,655.88				
Total PPEL Fund	\$585,982.19	\$402,886.66	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service Fund (40)						
Beg Balance Checking (FNBC)	\$0.00	\$0.00				
Beg Balance Savings (FNBC)	\$3.70	\$3.70				
Beg Balance Fiscal Agent (FNBC)	\$96,186.66	\$166,222.13				
Revenues Checking	\$70,035.47	\$70,054.24				
Expenditures Checking						
Transfer						
End Balance Checking (FNBC)	\$0.00					
End Balance Savings (FNBC)	\$3.70	\$3.70				
End Balance Fiscal Agent (FNBC)	\$166,222.13	\$236,276.37				
Total Debt Service Fund	\$166,225.83	\$236,280.07	\$0.00	\$0.00	\$0.00	\$0.00
Total Checking Acct 1	\$801,433.07	\$904,689.90	\$0.00	\$0.00	\$0.00	\$0.00
Total Savings Acct 1	\$7,914,647.76	\$5,284,050.79	\$0.00	\$0.00	\$0.00	\$0.00

SHENANDOAH ACCOUNT BALANCES						
Total Savings Acct 15	\$166,222.13	\$236,276.37	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total Acct 1	\$8,882,302.96	\$6,425,017.06	\$0.00	\$0.00	\$0.00	\$0.00
Reconciliation						
Bank Statement Checking (FNBC)	\$1,100,115.87	\$1,461,064.53				
Bank Statement Savings (FNBC)	\$7,914,647.76	\$5,284,050.79				
Bank Statement Fiscal Agent (FN)	\$166,222.13	\$236,276.37				
Less Outstanding Checks	-\$298,682.80	-\$556,374.63				
Outstanding Deposits/GJE	\$0.00					
Total Reconciliation	\$8,882,302.96	\$6,425,017.06				
Amount Reconciliation Off	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ACCOUNT	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
Activity Fund (21)						
Beg Balance Checking	\$5,919.70	\$685.52				
Beg Balance Savings	\$95,441.53	\$100,619.63				
Revenues Savings	\$5,188.51	\$6,785.35				
Expenditures Checking	-\$5,244.59	-\$8,584.87				
Expenditures Savings						
End Balance Checking	\$685.52	\$3.92				
End Balance Savings	\$100,619.63	\$99,372.81				
Total Activity Fund	\$101,305.15	\$99,376.73				
Scholarships (81)						
Beg Balance Checking	\$0.00	\$0.00				
Beg Balance Savings	\$386,987.88	\$386,195.64				
Revenues Savings	\$32.76	\$32.62				
Expenditures Checking	-\$825.00	-\$2,325.00				
Expenditures Savings						
End Balance Checking		\$0.00				
End Balance Savings	\$386,195.64	\$383,903.26				
Total Scholarships	\$386,195.64	\$383,903.26	\$0.00	\$0.00	\$0.00	\$0.00
Agency Fund (91)						
Beg Bal Checking	\$174.78	\$174.78				
Beg Bal Savings	\$1,104.97	\$1,104.97				
Revenues Savings		\$1,000.00				
Expenditures Checking						
Expenditures Savings						
End Balance Checking	\$174.78	\$174.78				
End Balance Savings	\$1,104.97	\$2,104.97				
Total Agency Fund	\$1,279.75	\$2,279.75	\$0.00	\$0.00	\$0.00	\$0.00
Total Checking Acct 2	\$860.30	\$178.70	\$0.00	\$0.00	\$0.00	\$0.00
Total Savings Acct 2	\$487,920.24	\$485,381.04	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total Acct 2	\$488,780.54	\$485,559.74	\$0.00	\$0.00	\$0.00	\$0.00

SHENANDOAH ACCOUNT BALANCES						
ACCOUNT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
General Fund (10)						
Beg Balance Checking (FNBC)	\$0.00	\$212,288.65	\$192,134.95	\$44,519.04	\$124,262.16	\$264,757.58
Beg Balance Savings (FNBC)	\$0.00	\$0.00	\$0.00	\$0.00	\$3,870,464.75	\$3,976,353.09
Revenues	\$986,711.76	\$999,555.81	\$971,305.33	\$1,738,242.95	\$1,240,285.46	\$982,407.87
Expenditures	-\$1,011,435.69	-\$1,050,548.51	-\$1,280,733.46	-\$951,086.89	-\$993,718.57	-\$1,259,622.44
End Balance Checking (FNBC)	\$212,288.65	\$192,134.95	\$44,519.04	\$124,262.16	\$264,757.58	\$1,241,381.25
End Balance Savings (FNBC)	\$3,355,903.38	\$3,324,583.59	\$3,163,078.79	\$3,870,464.75	\$3,976,353.09	\$2,724,672.11
Total General Fund	\$3,568,192.03	\$3,516,718.54	\$3,207,597.83	\$3,994,726.91	\$4,241,110.67	\$3,966,053.36
Management Fund (22)						
Beg Balance Checking (FNBC)	\$0.00	\$9,677.32	\$4,264.03	\$8,794.24	\$13,572.81	\$8,346.62
Beg Balance Savings (FNBC)	\$0.00	\$853,920.41	\$831,740.24	\$830,195.41	\$1,070,148.37	\$1,144,477.26
Revenues Checking	\$24,773.71	\$7,832.76	\$38,511.60	\$249,960.25	\$74,331.42	\$13,474.30
Expenditures Checking	-\$66,791.72	-\$35,426.22	-\$35,526.22	-\$5,228.72	-\$5,228.72	-\$6,001.76
End Balance Checking (FNBC)	\$9,677.32	\$4,264.03	\$8,794.24	\$13,572.81	\$8,346.62	\$52,351.80
End Balance Savings (FNBC)	\$853,920.41	\$831,740.24	\$830,195.41	\$1,070,148.37	\$1,144,477.26	\$1,107,944.62
Total Management Fund	\$863,597.73	\$836,004.27	\$838,989.65	\$1,083,721.18	\$1,152,823.88	\$1,160,296.42
SAVE Fund (33)						
Beg Balance Checking (FNBC)	\$0.00	\$3,449.11	\$2,302.35	\$8,621.37	\$31,302.18	\$40,776.81
Beg Balance Savings (FNBC)	\$0.00	\$6,863,064.69	\$6,734,936.85	\$6,588,776.72	\$6,310,487.40	\$5,895,772.86
Revenues Checking	\$99,605.92	\$84,372.45	\$81,388.50	\$79,220.80	\$92,791.15	\$93,107.59
Expenditures Checking	-\$152,851.95	-\$213,647.05	-\$221,229.61	-\$334,829.31	-\$498,031.06	-\$1,002,961.88
End Balance Checking (FNBC)	\$3,449.11	\$2,302.35	\$8,621.37	\$31,302.18	\$40,776.81	\$645,393.77
End Balance Savings (FNBC)	\$6,863,064.69	\$6,734,936.85	\$6,588,776.72	\$6,310,487.40	\$5,895,772.86	\$4,381,301.61
Total SAVE Fund	\$6,866,513.80	\$6,737,239.20	\$6,597,398.09	\$6,341,789.58	\$5,936,549.67	\$5,026,695.38
PPEL Fund (36)						
Beg Balance Checking (FNBC)	\$0.00	\$5,331.65	\$14,113.24	\$1,244.85	\$9,425.59	\$8,920.59
Beg Balance Savings (FNBC)	\$0.00	\$421,780.61	\$511,552.05	\$534,606.58	\$623,630.64	\$645,004.63
Revenues Checking	\$10,548.64	\$114,814.24	\$23,062.51	\$109,029.12	\$31,376.70	\$5,693.12
Expenditures Checking	-\$8,707.47	-\$16,261.21	-\$12,876.37	-\$11,824.32	-\$10,507.71	-\$3,760.46
Expenditures Accts Pay						
End Balance Checking (FNBC)	\$5,331.65	\$14,113.24	\$1,244.85	\$9,425.59	\$8,920.59	\$255,193.95
End Balance Savings (FNBC)	\$421,780.61	\$511,552.05	\$534,606.58	\$623,630.64	\$645,004.63	\$400,663.93
Total PPEL Fund	\$427,112.26	\$525,665.29	\$535,851.43	\$633,056.23	\$653,925.22	\$655,857.88
Debt Service Fund (40)						
Beg Balance Checking (FNBC)						
Beg Balance Savings (FNBC)	\$0.00	\$3.70	\$3.70	\$3.70	\$3.70	\$3.70
Beg Balance Fiscal Agent (FN)	\$0.00	\$443,282.28	\$551,266.92	\$659,077.19	\$766,658.29	\$874,380.24
Revenues Checking	\$107,915.97	\$107,984.64	\$107,810.27	\$107,581.10	\$107,721.95	\$107,676.04
Expenditures Checking	-\$500.00					-\$885,869.62
Transfer						
End Balance Checking (FNBC)						
End Balance Savings (FNBC)	\$3.70	\$3.70	\$3.70	\$3.70	\$3.70	\$3.70
End Balance Fiscal Agent (FN)	\$443,282.28	\$551,266.92	\$659,077.19	\$766,658.29	\$874,380.24	\$96,186.66
Total Debt Service Fund	\$443,285.98	\$551,270.62	\$659,080.89	\$766,661.99	\$874,383.94	\$96,190.36
Total Checking Acct 1	\$230,746.73	\$212,814.57	\$63,179.50	\$178,562.74	\$322,801.60	\$2,194,320.77
Total Savings Acct 1	\$11,494,672.79	\$11,402,816.43	\$11,116,661.20	\$11,874,734.86	\$11,661,611.54	\$8,614,585.97

SHENANDOAH ACCOUNT BALANCES						
Total Savings Acct 15	\$443,282.28	\$551,266.92	\$659,077.19	\$766,658.29	\$874,380.24	\$96,186.66
Grand Total Acct 1	\$12,168,701.80	\$12,166,897.92	\$11,838,917.89	\$12,819,955.89	\$12,858,793.38	\$10,905,093.40
Reconciliation						
Bank Statement Checking	\$373,229.28	\$473,493.27	\$290,221.54	\$589,663.84	\$464,530.47	\$2,707,237.46
Bank Statement Savings	\$11,494,672.79	\$11,402,816.43	\$11,116,661.20	\$11,874,734.86	\$11,661,611.54	\$8,614,585.97
Bank Statement Fiscal Agent	\$443,282.28	\$551,266.92	\$659,077.19	\$766,658.29	\$874,380.24	\$96,186.66
Less Outstanding Checks	-\$142,482.55	-\$260,678.70	-\$227,042.04	-\$411,101.10	-\$141,728.87	-\$512,916.69
Oustanding Deposits/GJE						
Total Reconciliation	\$12,168,701.80	\$12,166,897.92	\$11,838,917.89	\$12,819,955.89	\$12,858,793.38	\$10,905,093.40
Amount Reconciliation Off	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ACCOUNT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
Activity Fund (21)						
Beg Balance Checking	\$0.00	\$6,481.94	\$9,466.82	\$2,834.58	\$1,397.86	\$128.80
Beg Balance Savings	\$0.00	\$129,574.36	\$118,372.79	\$125,610.37	\$117,701.30	\$115,828.15
Revenues Savings	\$27,428.89	\$17,885.45	\$17,238.12	\$2,026.04	\$2,126.89	\$5,837.86
Expenditures Checking	-\$19,286.02	-\$26,102.14	-\$16,632.78	-\$11,371.83	-\$5,269.10	-\$20,433.58
Expenditures Savings						
End Balance Checking	\$6,481.94	\$9,466.82	\$2,834.58	\$1,397.86	\$128.80	\$5,919.70
End Balance Savings	\$129,574.36	\$118,372.79	\$125,610.37	\$117,701.30	\$115,828.15	\$95,441.53
Total Activity Fund	\$136,056.30	\$127,839.61	\$128,444.95	\$119,099.16	\$115,956.95	\$101,361.23
Scholarships (81)						
Beg Balance Checking	\$0.00	\$0.00	\$0.00	\$0.00		
Beg Balance Savings	\$0.00	\$387,698.83	\$386,821.50	\$386,891.68	\$386,923.39	\$386,956.16
Revenues Savings	\$131.31	\$122.67	\$70.18	\$31.71	\$32.77	\$31.72
Expenditures Checking						
Expenditures Savings						
End Balance Checking						
End Balance Savings	\$387,698.83	\$386,821.50	\$386,891.68	\$386,923.39	\$386,956.16	\$386,987.88
Total Scholarships	\$387,698.83	\$386,821.50	\$386,891.68	\$386,923.39	\$386,956.16	\$386,987.88
Agency Fund (91)						
Beg Bal Checking	\$0.00	\$290.48	\$248.85	\$10.29	\$174.78	\$174.78
Beg Bal Savings	\$0.00	\$837.32	\$1,010.83	\$1,519.97	\$1,019.97	\$1,104.97
Revenues Savings	\$0.00	\$173.51	\$509.14		\$85.00	\$0.00
Expenditures Checking	-\$63.76	-\$41.63	-\$238.56			
Expenditures Savings						
End Balance Checking	\$290.48	\$248.85	\$10.29	\$174.78	\$174.78	\$174.78
End Balance Savings	\$837.32	\$1,010.83	\$1,519.97	\$1,019.97	\$1,104.97	\$1,104.97
Total Agency Fund	\$1,127.80	\$1,259.68	\$1,530.26	\$1,194.75	\$1,279.75	\$1,279.75
Total Checking Acct 2	\$6,772.42	\$9,715.67	\$2,844.87	\$1,572.64	\$303.58	\$6,094.48
Total Savings Acct 2	\$518,110.51	\$506,205.12	\$514,022.02	\$505,644.66	\$503,889.28	\$483,534.38
Grand Total Acct 2	\$524,882.93	\$515,920.79	\$516,866.89	\$507,217.30	\$504,192.86	\$489,628.86

**SHENANDOAH COMMUNITY SCHOOL DISTRICT
EXPENDITURES TO CERTIFIED BUDGET COMPARISON
JULY 1, 2019 - JUNE 30, 2020**

JUNE									
	FUNCTION	GENERAL	MGMNT	TRUST	PPEL	EMG LEVY/ DISASTER RELIEF	PERL	ACTIVITY	
	INSTRUCTION	1XXX	\$8,164,699.57	\$213,917.92	\$4,925.00			\$197,316.57	
	SUPPORT SERVICES	2XXX	\$3,846,590.46	\$260,283.26		\$308,952.65			
	NON-INSTRUCTIONAL	3XXX							
OTHER	FACILITIES ACQ & CONST	4XXX			\$90,934.57				
	DEBT	5XXX							
	AEA FLOW THROUGH	6100	\$469,237.00						
	TRANSFERS								
	6900	\$653.22							
	TOTAL		\$12,481,180.25	\$474,201.18	\$4,925.00	\$399,887.22	\$0.00	\$0.00	\$197,316.57
	PUBLISHED BUDGET		\$13,869,122.00	\$432,000.00	\$0.00	\$845,000.00	\$0.00	\$0.00	\$250,000.00
	% USED		89.99%	109.77%	0.00%	47.32%	0.00%	0.00%	78.93%
			\$13,668,222.00						
		FUNCTION	CAPITAL PROJECTS	DEBT SERVICE	NUTRITION	OTHER ENTERPRISE	TOTAL USED	PUB BUDGET	% OF BUDGET
	INSTRUCTION	1XXX				\$1,520.88	\$8,582,379.94	\$9,570,000.00	89.68%
	SUPPORT SERVICES	2XXX	\$225,646.01		\$300.00		\$4,641,772.38	\$5,200,000.00	89.26%
	NON-INSTRUCTION	3XXX			\$716,223.32		\$716,223.32	\$750,000.00	95.50%
	FACILITIES ACQ & CONST	4XXX	\$3,905,945.85				\$3,996,880.42	\$4,562,778.00	87.60%
	DEBT	5XXX	\$78,227.00	\$927,661.62			\$1,005,888.62	\$430,000.00	233.93%
	AEA FLOW THROUGH	6100					\$469,237.00	\$507,222.00	92.51%
	TRANSFER	62xx	\$925,935.67	\$144,150.18	\$43,951.95		\$1,114,037.80		
	TOTAL		\$5,135,754.53	\$1,071,811.80	\$760,475.27	\$1,520.88	\$20,526,419.48	\$21,020,000.00	97.65%
	PUBLISHED BUDGET		\$4,862,778.00	\$430,000.00	\$751,100.00	\$0.00			
	% USED		105.61%	249.26%	101.25%	0.00%		97.65%	
								\$20,527,072.70	\$20,526,419.48

**SHENANDOAH COMMUNITY SCHOOL
CALCULATION OF MISCELLANEOUS INCOME
2019-2020**

	STATE AID/ SRCIPVR (CNI) Source Codes	TLC/FOUR YEAR-OLD STATE AID/TSS/ INTERVENTION/ID/ TRANSPORTATION Source Code	SPED DEFICIT SUPPLEMENTAL STATE AID Source Code	AEA FLOWTHROUGH Source Code	PROPERTY TAX Source Codes	INSTRUCTIONAL SUPPORT THROUGH INCOME SURTAXES Source Codes	EXCISE TAXES UTILITY REPL. Source Codes	** MISCELLANEOUS REVENUE	TOTAL REVENUE (Includes Flowthrough)	FY '19 Actuals
	3801, 3803, 3111	3116, 3117, 3119 3204, 3216, 3376	3113	3214	1110-1119	1134	1170-1179			
JUL				\$39,104.00				\$17,320.76	\$56,424.76	\$53,106.44
AUG				\$39,104.00	\$78,576.06			\$18,242.94	\$135,923.00	\$80,425.92
SEP	\$523,628.00	\$144,855.00		\$39,104.00	\$518,824.88		\$233.13	\$49,527.25	\$1,276,172.26	\$1,352,737.62
OCT	\$523,628.00	\$144,855.00		\$39,104.00	\$1,270,009.60		\$42,026.00	\$39,016.85	\$2,058,639.45	\$1,905,569.52
NOV	\$551,500.40	\$144,855.00		\$39,104.00	\$175,920.13		\$1,008.39	\$22,574.40	\$934,962.32	\$1,002,941.75
DEC	\$566,913.40	\$144,855.00		\$39,104.00	\$78,293.03	\$152,637.50	\$501.70	\$20,646.75	\$1,002,951.38	\$1,093,473.96
JAN	\$530,221.34	\$144,855.00		\$39,104.00	\$87,793.33			\$184,738.09	\$986,711.76	\$916,428.68
FEB	\$519,375.00	\$144,855.00		\$39,104.00	\$29,115.76	\$55,661.50		\$213,682.77	\$1,001,794.03	\$1,015,015.39
MAR	\$519,375.00	\$144,855.00		\$39,104.00	\$150,341.10			\$117,630.23	\$971,305.33	\$995,001.12
APR	\$537,529.42	\$144,855.00		\$39,104.00	\$1,015,519.85		\$1,792.29	-\$557.61	\$1,738,242.95	\$1,757,476.65
MAY	\$530,891.66	\$144,855.00		\$39,104.00	\$253,833.14		\$41,272.46	\$230,529.20	\$1,240,285.46	\$1,011,126.21
JUN	\$519,379.00	\$144,845.00	\$1,640.00	\$39,093.00	\$92,266.44			\$406,106.05	\$1,203,329.49	\$1,438,183.18
TOTAL	\$5,322,441.22	\$1,448,540.00	-\$1,640.00	\$469,237.00	\$3,750,293.32	\$208,299.00	\$86,833.97	\$1,319,457.68	\$12,606,742.19	\$12,621,486.44

SHENANDOAH COMMUNITY SCHOOL			
UNSPENT AUTHORIZED BUDGET CALCULATION			
2019-2020			
	REGULAR PROGRAM DISTRICT COST	\$7,228,816.00	
+	REGULAR PROGRAM BUDGET ADJUSTMENT	\$138,542.00	
+	SUPPLEMENTARY WEIGHTING DISTRICT COST	\$140,441.00	
+	SPECIAL ED DISTRICT COST	\$941,184.00	
+	TEACHER SALARY SUMMPLEMENT DISTRICT COST	\$662,009.00	
+	PROF DEV SUPPLEMENT DISTRICT COST	\$71,623.00	
+	EARLY INTERVENTION SUPPL DISTRICT COST	\$84,109.00	
+	TEACHER LEADERSHIP SUPP DISTRICT COST	\$353,567.00	
+	AEA SPECIAL ED SUPPORT	\$358,589.00	
+	AEA SPECIAL ED SUPPORT ADJUSTMENT	\$1,831.00	
+	AEA MEDIA SERVICES	\$59,481.00	
+	AEA EDUCATIONAL SERVICES	\$65,755.00	
+	AEA SHARING DISTRICT COST	\$0.00	
+	AEA TEACHER SALARY SUPPL DISTRICT COST	\$37,007.00	
+	AEA PROF DEV SUPPL DISTRICT COST	\$3,959.00	
+	DROPOUT ALLOWABLE GROWTH	\$261,868.00	
+	SBRC ALLOWABLE GROWTH OTHER #1	\$165,800.00	Increased Enrollment/ Open Enroll
+	SBRC ALLOWABLE GROWTH OTHER #2	\$50,000.00	LEP
+	SPECIAL ED DEFICIT ALLOWABLE GROWTH	\$254,925.55	(Determined when I did the SES at
-	SPECIAL ED POSITIVE BALANCE REDUCTION	\$0.00	
-	AEA SPECIAL ED POSITIVE BALANCE	\$0.00	
+	ALLOWANCE FOR CONSTRUCTION PROJECTS	\$0.00	
-	UNSPENT ALLOWANCE FOR CONSTRUCTION	\$0.00	
+	ENROLLMENT AUDIT ADJUSTMENT	\$0.00	
-	AEA PRORATA REDUCTION	\$57,385.00	
=	MAXIMUM DISTRICT COST	\$10,822,121.55	
+	PRESCHOOL FOUNDATION AID	\$247,680.00	
+	INSTRUCTIONAL SUPPORT AUTHORITY	\$543,564.00	
+	ED IMPROVEMENT AUTHORITY	\$0.00	
+	OTHER MISCELLANEOUS INCOME	\$1,319,457.68	\$ 1,404,271.00 Estimate on Bud
+	UNSPENT AUTH BUDGET - PREVIOUS YEAR	\$3,370,221.00	
=	MAXIMUM AUTHORIZED BUDGET	\$16,303,044.23	
-	EXPENDITURES	\$12,481,180.25	76.56%
==	UNSPENT AUTHORIZED BUDGET	\$3,821,863.98	
	EXPENDITURES	FY 20	FY '19Actuals
	JULY	\$199,722.68	\$217,436.62
	AUGUST	\$387,449.45	\$345,176.12
	SEPTEMBER	\$1,011,518.98	\$966,872.04
	OCTOBER	\$1,008,710.60	\$982,143.04
	NOVEMBER	\$1,020,147.22	\$1,009,487.13
	DECEMBER	\$995,838.21	\$1,033,579.63
	JANUARY	\$1,011,435.69	\$1,079,253.56
	FEBRUARY	\$1,050,548.51	\$1,187,232.13
	MARCH	\$1,280,733.46	\$1,043,757.67
	APRIL	\$951,086.89	\$1,026,639.96
	MAY	\$995,956.79	\$1,088,470.10
	JUNE	\$2,568,031.77	\$2,630,312.20
	TOTAL	\$12,481,180.25	\$12,610,360.20

MONTHLY BOARD VENDOR BILLS
 September 2020 Accounts Payable

Vendor Name	Invoice Detail Amount	Invoice Detail Description
Checking Account ID 20	Fund Number 61	SCHOOL NUTRITION FUND
ALICIA WALKER	72.05	DAILY SALES-SCHOOL LUNCHES
ANDERSON ERICKSON DAIRY	3,088.50	SFSP MILK
BMO MASTERCARD	3,874.47	SNF SUPPLIES
DFA DAIRY BRANDS CORPORATE, LLC	1,283.37	SNF FOOD FOR THE FOODSERVICE PROGRAM
FAREWAY STORES	126.40	SUPPLIES
HEARTLAND PAYMENT SYSTEMS INC	900.00	SOY
HY-VEE	535.98	BANANAS
MARTIN BROS DIST	36,191.59	SNF FOOD FOR THE FOODSERVICE PROGRAM
Fund Number 61	<u>46,072.36</u>	
Checking Account ID 20	46,072.36	
Checking Account ID 3	Fund Number 21	ACTIVITY FUND
ANDY REGAN	75.00	GENERAL ATHLETICS OFFICIAL
ANNA PETERSON	90.00	GENERAL ATHLETIC WORKERS
BMO MASTERCARD	285.78	SUPPLIES/GENERAL ATHLETICS
BMO MASTERCARD	237.96	BPA SUPPLIES
BMO MASTERCARD	249.11	SUPPLIES/SHEN GIRLS XC
BMO MASTERCARD	1,348.50	SUPPLIES/FFA
BMO MASTERCARD	432.58	SUPPLIES/GENERAL ATHLETICS
BMO MASTERCARD	42.33	MAY MENTORING ACTIVITY SUPPLIES
BMO MASTERCARD	195.00	MATH GENERAL SUPPLIES
BMO MASTERCARD	728.12	MUSTANG FIELD CONCESSION SUPPLIES
CASEY CONOVER	125.00	GENERAL ATHLETICS OFFICIAL
CHAD BURCH	75.00	GENERAL ATHLETICS OFFICIAL
CHRIS DEMARQUE	110.00	GENERAL ATHLETICS OFFICIAL
CHRIS ROCHLEAU	110.00	GENERAL ATHLETICS OFFICIAL
CLARINDA HS	90.00	ENTRY FEE TO ANOTHER SCHOOL
DENNY HOWARD	18.00	GENERAL ATHLETIC WORKERS
GLENWOOD HIGH SCHOOL	120.00	ENTRY FEE TO ANOTHER SCHOOL
HOWARD SPORTING GOODS	266.00	SUPPLIES/SHEN GIRLS XC
HUDL	4,899.00	Hudl assist for 20/21-FB/BB/VB/WRE
IOWA ASSOCIATION OF TRACK COACHES	50.00	IATC 20/21 membership
IOWA GIRLS HS ATHLETIC UNION	750.00	SUPPLIES/GENERAL ATHLETICS
IOWA HIGH SCHOOL SPEECH ASSOCIATION	75.00	REGISTRATION/SHS SPEECH CLUB
JASON HOLT	110.00	GENERAL ATHLETICS OFFICIAL
JEREMY HOFF	110.00	GENERAL ATHLETICS OFFICIAL
JIM DOYLE	250.00	GENERAL ATHLETICS OFFICIAL
JIM MARANVILLE	125.00	GENERAL ATHLETICS OFFICIAL
JOHN NAHNSEN	125.00	GENERAL ATHLETICS OFFICIAL
JOSHUA PERKINS	125.00	GENERAL ATHLETICS OFFICIAL
KLARISSA MCELROY	100.00	GENERAL ATHLETICS OFFICIAL
KRIEGLER OFFICE	43.13	SUPPLIES/GENERAL ATHLETICS
LEWIS CLEANERS	42.00	SUPPLIES/NHS
MATTHEW WULK	110.00	GENERAL ATHLETICS OFFICIAL
MIKE PETERSON	108.00	GENERAL ATHLETIC WORKERS
NICOLE WENSTRAND	125.00	GENERAL ATHLETICS OFFICIAL
NORTHWEST AEA	28.90	SUPPLIES/GENERAL ATHLETICS
PRESTON LAWSON	18.00	GENERAL ATHLETIC WORKERS
RAY WOOD	135.00	GENERAL ATHLETICS OFFICIAL
RICK PACE	125.00	GENERAL ATHLETICS OFFICIAL
ROBERT BURRIS	125.00	GENERAL ATHLETICS OFFICIAL
RON HANSEN	72.00	GENERAL ATHLETIC WORKERS
SHANE WIEGEL	125.00	GENERAL ATHLETICS OFFICIAL
SHAWN WILLIAMS	125.00	GENERAL ATHLETICS OFFICIAL
SHENANDOAH CSD	180.00	GENERAL ATHLETIC WORKERS
SHENANDOAH FLORAL	93.00	SUPPLIES/CLASS 2020
SPORTS PLEX	354.50	MAY MENTORING ACT. STUD& STAFF ADMISSION

MONTHLY BOARD VENDOR BILLS
 September 2020 Accounts Payable

Invoice Detail	Invoice Detail	Description
Amount		
STEVE LASTINE	75.00	GENERAL ATHLETICS OFFICIAL
TOM HARTIGAN	125.00	GENERAL ATHLETICS OFFICIAL
TOM OLSON	75.00	GENERAL ATHLETICS OFFICIAL
TOM STANNARD	135.00	GENERAL ATHLETICS OFFICIAL
Fund Number 21	13,536.91	
Checking Account ID 3	Fund Number 81	TRUST FUNDS NON EXPENDABLE
KELSI CARLSON/IWCC	500.00	INGRIM SCHOLARHIP TUITION
LAUREN HAYNIE/GRAND VIEW UNIVERSITY	750.00	INGRIM SCHOLARHIP TUITION
LEVI DETRICK/SWCC	250.00	SCHOLARSHIPS/I&C WILSON/ROLSCREEN
NICHOLE GILBERT/ISU	250.00	BOB FOLDEN SCHOLARSHIP
TY LANTZ/UNIVERSITY OF NEBRASKA - LINCOLN	575.00	SCHOLARSHIPS/SONDAG ROSCOE
Fund Number 81	2,325.00	
Checking Account ID 3	15,861.91	
Checking Account ID 30	Fund Number 10	GENERAL FUND
ACADEMIC THERAPY PUBLICATIONS	21.00	HANDLING
ACCELERATE LEARNING, INC.	16,307.10	Shipping
ACTION ED	600.00	HS GENERAL ED SUPPLIES
AHLERS & COONEY PC	1,771.50	LAWYER/NEGOTIATIONS
AMPLIFIED IT	750.00	TECHNOLOGY SERVICE SUPPORT SERVICE
BARBARA FARWELL	94.19	ESL TRAVEL
BAUER BUILT TIRE AND SERVICE	1,443.20	TRANSPORTATION TIRES & TUBES
BMO FINANCIAL GROUP	79.22	FINES AND PENALTIES
BMO MASTERCARD - TRANSPORTATION I	650.68	TRANSPORTATION SUPPLIES
BMO MASTERCARD	1,421.47	MS PRINCIPAL FUNDRAISER SUPPLIES
BMO MASTERCARD	3,895.00	MS GENERAL ED SUPPLIES
BMO MASTERCARD	10,543.42	CARES GENERAL SUPPLIES
BMO MASTERCARD	1,213.24	HIGH SCHOOL INSTRUCTION PURCHASED
BMO MASTERCARD	2,887.31	HS GENERAL ED TEXTBOOKS
BMO MASTERCARD	299.60	HS AGRICULTURE SUPPLIES
BMO MASTERCARD	1,680.00	HS ROBOTICS SUPPLIES
BMO MASTERCARD	1,937.87	CARES GENERAL SUPPLIES
BMO MASTERCARD	450.75	TRANSPORTATION SUPERVISOR DUES
BMO MASTERCARD	15.00	MENTOR DUES & FEES
BMO MASTERCARD	3,734.02	CARES GENERAL SUPPLIES
BMO MASTERCARD	4,221.39	MS GENERAL ED SUPPLIES
BMO MASTERCARD	2,620.49	CARES GENERAL SUPPLIES
BMO MASTERCARD	4,868.99	TECH REPAIR & MAINTENANCE SUPPLIES
BMO MASTERCARD	342.21	STAFF DEVELOPMENT STAFFWORKSHOP/CONF REG
BMO MASTERCARD	1,706.29	TEACHER LEADERSHIPINSTRUCTIONAL SUPPLIES
BMO MASTERCARD	1,251.72	HS GENERAL ED TEXTBOOKS
BMO MASTERCARD	389.65	HS GENERAL ED TEXTBOOKS
BMO MASTERCARD	4,955.84	PRESCHOOL GRANT/SUPPLIES
BROWN'S REPAIR & AUTO PARTS, INC.	3,363.14	VEHICLE REPAIR SERVICES
CABINETS BY STAC	1,268.95	MAINTENANCE BUILDING SUPPLIES
CAPITAL SANITARY SUPPLY	4,237.59	MAINTENANCE CLEANING SUPPLIES
CARSON-DELLOSA PUBLISHING	36.45	ESL SUPPLIES
CDW GOVERNMENT	16,498.15	Tripp Lite VGA Coax High Resolution Moni
CENEX FLEET FUELING	2,155.48	MAINTENANCE GASOLINE
CENTER FOR THE COLLABORATIVE CLASSROOM	324.00	Shipping
CENTURYLINK	1,209.89	ELEM PRINCIPAL TELEPHONE
CHAT MOBILITY	56.04	BUSINESS MANAGER TELEPHONE
CITY OF SHENANDOAH	7,214.55	WATER-SEWER
CLARINDA CSD	40,303.28	TUITION OE TO LEA WITHIN IA LEVEL I
CLASSLINK, INC.	4,343.75	ELEMENTARY INST SOFTWARE
CODEMONKEY STUDIOS	800.00	CodeMonkey

Vendor Name	Invoice Amount	Invoice Detail Description
COLLEGE COMMUNITY SCHOOL DISTRICT	580.00	L1/TUITION TO OTHER LEA/IND COST
CONTROL MANAGEMENT, INC.	108.00	MAINTENANCE BUILDING REPAIR SERVICES
COUNTRY TIRE	18.45	EQUIPMENT REPAIR
CRAIG HOLMES	1,311.11	PARENT TRANSPORTATION REIMBURSEMENT
CULLIGAN WATER	324.00	MAINTENANCE SUPPLIES
CURRICULUM ASSOCIATES	6,706.69	STARS Book D Student Book
DEMCO	911.25	MS LIBRARY SUPPLIES
DICK BLICK	1,198.20	HS ART SUPPLIES
DLT SOLUTIONS	1,286.91	TECHNOLOGY COORDINATOR RELATED SOFTWARE
DOUG MEYER CHEVROLET	126.02	VEHICLE REPAIR SERVICES
EAI EDUCATION	162.81	Shipping
ELEVATE ROOFING	487.33	MAINTENANCE BUILDING REPAIR SERVICES
ESSEX CSD	33,966.73	TUITION OE TO LEA WITHIN IA LEVEL III
FELD FIRE	791.00	MAINTENANCE BUILDING REPAIR SERVICES
GLASS GUY, THE	427.21	MAINTENANCE BUILDING REPAIR SERVICES
GORDON GREEN	50.00	BUS DRIVER PHYSICALS
HAMBURG COMMUNITY SCHOOL DISTRICT	9,669.52	TUITION OE TO LEA WITHIN IA LEVEL I
HD PRO INSTITUTIONAL	20,042.27	CUSTODIAL SUPPLIES
HEATHER COSHOW	892.30	PARENT TRANSPORTATION REIMBURSEMENT
HOUGHTON MIFFLIN	21,400.17	SHIPPING
HOWARD SPORTING GOODS	392.00	GROUNDS GENERAL SUPPLIES
IMPERIUM DATA NETWORKS	10,491.67	SHIPPING
IOWA BANDMASTERS ASSOCIATION INC	75.00	HS BAND STAFF DUES
IOWA COMMUNICATIONS NETWORK	3,016.00	HS PRINCIPAL TELEPHONE
IOWA DIVISION OF LABOR SERVICES	160.00	MAINTENANCE BUILDING REPAIR SERVICES
IOWA HIGH SCHOOL MUSIC ASSOCIATION	25.00	membership for HS for 20/21 /band
IOWA WESTERN COMMUNITY COLLEGE	40,672.00	NEW DRIVER TRAINING
ISFIS	14,050.00	TLC GENERAL SUPPLIES
JB PARTS & SUPPLY	249.72	MAINTENANCE SUPPLIES
JOHN GOWING PLUMBING AND HEATING INC.	316.92	MAINTENANCE BUILDING REPAIR SERVICES
JOHNSON CONTROLS	168.00	MAINTENANCE BUILDING REPAIR SERVICES
KAPLAN EARLY LEARNING	275.54	Shipping
KENDALL HUNT PUBLISHING CO	659.84	SHIPPING
KIDWELL INC.	62.50	TECH REPAIR & MAINTENANCE SUPPLIES
KRIEGLER OFFICE	43.13	HS PRINCIPAL SUPPLIES
LAKESHORE LEARNING	3,561.23	Shipping
LEARNING WITHOUT TEARS	554.44	Shipping
MAKE MUSIC	200.00	HS VOCAL MUSIC TEXTBOOKS
MARCY TAYLOR	1,311.10	PARENT TRANSPORTATION REIMBURSEMENT
MCGRAW HILL COMPANIES	90.40	Shipping
MENARDS	164.22	HS IND ARTS SUPPLIES
MIDAMERICAN ENERGY	37,241.67	UTILITIES-ELECTRICITY
MIKE KIRSCH	892.30	PARENT TRANSPORTATION REIMBURSEMENT
MILLER BUILDING	863.36	MAINTENANCE SUPPLIES
MIND RESEARCH INSTITUTE	1,550.00	TLC GENERAL SUPPLIES
MINNESOTA CLAY USA	584.62	MS ART SUPPLIES
MITEL NET SOLUTIONS	550.23	HS PRINCIPAL TELEPHONE
MOLLY HAWKINS' HOUSE	305.57	SHIPPING
NAVIGATE360, LLC	3,526.00	EQ PROF DEV STAFF WORKSHOP/CONF REG
NEBRASKA CITY NEWS-PRESS	197.64	BOARD NEWSPAPER ADVERTISING
NOLTE, CORNMAN & JOHNSON	4,000.00	AUDITOR
O'REILLY AUTO	311.22	TRANSPORTATION REPAIR PARTS
ORIENTAL TRADING	168.82	Shipping
PATHWAYS TO READING	470.00	STAFF WORKSHOP/CONFERENCE REGISTRATION
PETERSEN AUTO	2,924.54	VEHICLE REPAIR SERVICES
PLANBOOKEDU	324.00	ELEM PD GENERAL SUPPLIES

MONTHLY BOARD VENDOR BILLS

September 2020 Accounts Payable

Vendor Name	Invoice Amount	Invoice Detail Description
PLANK ROAD PUBLISHING	119.45	ELEM VOCAL MUSIC SUPPLIES
QUILL CORPORATION	2,598.96	HS GENERAL ED SUPPLIES
REALITYWORKS	172.00	CARL PERKINS SUPPLIES
REALLY GOOD STUFF	223.91	Shipping
REALLY GREAT READING	1,105.20	Shipping
RICKS COMPUTER	180.00	TECH REPAIR & MAINTENANCE SUPPLIES
RIEMAN MUSIC DES MOINES	178.60	HS BAND SUPPLIES
RIVERSIDE TECHNOLOGIES, INC.	6,840.00	CARES SUPPLIES
ROBERT MCCONKEY PAINTING	315.00	MAINTENANCE RENTAL OF EQUIPMENT
ROCSTOP - WHITEHILLS	30.00	TRANSPORTATION GASOLINE
ROGERS PEST CONTROL LLC	460.00	MAINTENANCE PEST CONTROL CONTRACTED
SAPP BROS.	403.48	MAINTENANCE GASOLINE
SCHOLASTIC INC	867.14	MS GENERAL ED SUPPLIES
SCHOLASTIC MAGAZINES	3,095.51	SHIPPING
SCHOOL ADMINISTRATORS OF IOWA	1,081.00	SUPERINTENDENT DUES FOR INDIVIDUAL
SCHOOL DATEBOOKS	1,144.27	MS GENERAL ED SUPPLIES
SCHOOL SPECIALTY / CLASSROOM DIRECT	252.49	MS ART SUPPLIES
SCHOOL SPECIALTY SUPPLY	82.51	HS ART SUPPLIES
SCREENCASTIFY	750.00	TECHNOLOGY COORDINATOR RELATED SOFTWARE
SHENANDOAH ROTARY	197.00	MENTOR DUES & FEES
SHENANDOAH SANITATION	715.67	MAINTENANCE GARBAGE COLLECTION
SHENANDOAH SCHOOL LUNCH	585.00	GENERAL SUPPLIES
SHERIDAN DECORATING	437.38	MAINTENANCE BUILDING SUPPLIES
SHI	10,777.80	Lenovo - Protective case for tablet - po
SIDNEY CSD	16,230.42	SERVICES PURCHASED FROM AN LEA
SIGNS & SHINES	2,179.00	Perforated Window Glassic
SIOUX CENTRAL CSD	8,401.42	TUITION TO LEA WITHIN IA NOT OE LEVEL II
SITSPOTS	48.06	ELEM VOCAL MUSIC SUPPLIES
SUCCESS BY DESIGN	277.50	SHIPPING
SWIBA	25.00	HS BAND STUDENT ENTRY & REGISTRATION FEE
SYMMETRY ENERGY SOLUTIONS	275.43	UTILITIES-GAS
TCI	1,209.00	ELEM GENERAL ED TEXTBOOKS
TEACHER DIRECT	143.00	ELEM GENERAL ED SUPPLIES
TEACHER INNOVATIONS, INC.	300.00	Planbook subscription
TEACHING STRATEGIES FOR EARLY CHILDHOOD	860.40	GOLD Online Assessment Portfolios
THINK SAFE	410.80	SHIPPING
TRUCK CENTER COMPANIES	192.30	TRANSPORTATION REPAIR PARTS
US POSTAL SERVICE	240.00	USPS Marketing Mail
VALLEY PUBLICATIONS	1,786.36	BOARD NEWSPAPER ADVERTISING
VETTER EQUIPMENT CO	27.45	GROUNDS GENERAL SUPPLIES
VOYAGER SOPRIS LEARNING	215.49	Shipping
WALLIN PLUMBING & HEATING	3,626.58	MAINTENANCE PARTS
WELLMARK BLUE CROSS BLUESHEILD	105,910.70	HEALTH INSURANCE PAYABLE CN
WEST MUSIC	177.16	ELEM VOCAL MUSIC SUPPLIES
ZANER-BLOSER	1,237.37	EARLY READERS WORKBOOKS
ZIMCO SUPPLY	646.00	GROUNDS GENERAL SUPPLIES
Fund Number 10	559,902.88	
Checking Account ID 30	Fund Number 22	MANAGEMENT FUND
DOUG MEYER CHEVROLET	1,000.67	VEHICLE INSURANCE
IOWA WORKFORCE DEVELOPMENT	6.08	UNEMPLOYMENT COMPENSATION
SU INSURANCE COMPANY	54,878.50	BUILDING INSURANCE
WELLMARK BLUE CROSS BLUESHEILD	6,743.30	EARLY RETIREES MEDICAL INSURANCE
WILSON INSURANCE AGENCY	202,080.50	BOND INSURANCE
Fund Number 22	264,709.05	
Checking Account ID 30	Fund Number 33	SAVE (SECURE AN ADVANCED VISION FOR ED.

MONTHLY BOARD VENDOR BILLS
 September 2020 Accounts Payable

Vendor Name	Invoice Amount	Invoice Detail Description
ANDERSON PAINTING AND TREE SERVICE	1,890.00	SERIES 2019 CONSTRUCTION
ANDY CAMPBELL	2,396.61	SERIES 2019 CONSTRUCTION
BIG SKY ENTERPRISES, LLC	45,528.75	SERIES 2019 CONSTRUCTION
BMO MASTERCARD	197.00	FURNITURE & FIXTURES
BMO MASTERCARD	1,629.89	FURNITURE & FIXTURES
BMO MASTERCARD	1,829.82	SERIES 2019 CONSTRUCTION
BMO MASTERCARD	1,598.00	FURNITURE & FIXTURES
CARL A. NELSON & CO	117,399.13	REV BONDS ARCHITECTURE & ENGINEERING
CONTROL MANAGEMENT, INC.	24,752.41	BUILDING IMPROVEMENT HS
DLR GROUP	9,093.20	REV BONDS ARCHITECTURE & ENGINEERING
ELEVATE ROOFING	5,639.78	SERIES 2019 CONSTRUCTION
EYEMAN PLUMBING HEATING AND AIR	433.73	SERIES 2019 CONSTRUCTION
FELD FIRE	1,844.26	EQUIPMENT REPAIRS HS
GENESIS CONTRACTING GROUP	695,959.35	SERIES 2019 CONSTRUCTION
GLASS GUY, THE	1,775.00	SERIES 2019 CONSTRUCTION
HD PRO INSTITUTIONAL	9,110.00	CHARIOT STAND-ON VACUUM
IOWA PRISON INDUSTRIES	3,120.00	WARDROBES
JB PARTS & SUPPLY	53.16	SERIES 2019 CONSTRUCTION
JOHN GOWING PLUMBING AND HEATING INC.	2,517.37	SERIES 2019 CONSTRUCTION
JOHNSON CONTROLS	3,981.86	BUILDING IMPROVEMENT - ADMIN
KRIEGLER OFFICE	8,505.05	CONSTRUCTION SERVICES
LEPORTE ELECTRIC	871.20	SERIES 2019 CONSTRUCTION
MCGILL ASBESTOS ABATEMENT, LLC	999.88	SERIES 2019 CONSTRUCTION
MILLER BUILDING	222.30	SERIES 2019 CONSTRUCTION
PERFECTION PROPERTY RESTORATION, INC.	9,816.91	SERIES 2019 CONSTRUCTION
PREMIER FURNITURE & EQUIPMENT, LLC	15,922.25	FURNITURE & FIXTURES
RASMUSSEN MECHANICAL SERVICES	151,269.45	SERIES 2019 CONSTRUCTION
SHERIDAN DECORATING	13,057.98	SERIES 2019 CONSTRUCTION
SIGNS & SHINES	390.00	SERIES 2019 CONSTRUCTION
SUNBELT RENTALS, INC.	10,838.50	SERIES 2019 CONSTRUCTION
SYSTEMS MANAGEMENT & BALANCING	5,000.00	SERIES 2019 CONSTRUCTION
TERRACON CONSULTANTS, INC.	3,815.25	SERIES 2019 CONSTRUCTION
TRI-CITY ELECTRIC COMPANY	64,189.63	SERIES 2019 CONSTRUCTION
VARSITY GROUP	7,292.00	SERIES 2019 CONSTRUCTION
Fund Number 33	1,222,939.72	
Checking Account ID 30	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
BRIDGES TRANSITIONS CO	675.00	SYSTEM OPERATIONS SOFTWARE
CDW GOVERNMENT	6,653.50	TECH RELATED SOFTWARE
CHROMEBOOKPARTS.COM	19.99	Acer 15 CB3-532 Chromebook Hinge Set
COUNSEL OFFICE & DOCUMENT	1,196.23	ADMIN COPIER LEASE
CULLIGAN WATER	486.94	RENTAL OF EQUIPMENT & VEHICLES
DELL MARKETING	2,190.76	TECH RELATED SUPPLIES
EICKEMEYER REFRIGERATION, INC.	4,991.80	BUILDING REPAIR
GREAT AMERICAN FINANCIAL SERVICES	2,128.76	ELEMENTARY COPIER LEASE
LENOVO FINANCIAL SERVICES	173,872.33	COMPUTERS
WALLIN PLUMBING & HEATING	11,994.16	BUILDING REPAIR
Fund Number 36	204,209.47	
Checking Account ID 30	2,251,761.12	

DISCRIMINATION AND HARASSMENT BASED ON SEX PROHIBITED

In accordance with Title IX of the Education Amendments Act of 1972, the [NAME] Community School District prohibits sex discrimination, including sexual harassment as defined by the regulations implementing Title IX (34 C.F.R. § 106.30), against any individual participating in any education program or activity of the District. This prohibition on discrimination applies to students, employees, and applicants for employment.

The Board authorizes the Superintendent to adopt procedures for any individual to report sexual harassment to the District's Title IX Coordinator, for the provision of supportive measures to anyone who has been subjected to sexual harassment whether or not they proceed with a formal complaint under those procedures, and for the investigation and resolution of such complaints, as required by Title IX. This Title IX grievance process shall be used to respond to all complaints of sexual harassment that fall within the scope of Title IX. For complaints of sexual harassment that do not fall within the scope of Title IX, the District may still offer supportive measures to the subject of such conduct and shall apply any other policy or procedure applicable to the alleged conduct.

Any individual with questions about the District's Title IX policy and procedures, or who would like to make a report or file a formal complaint of sex discrimination or sexual harassment may contact the District's designated Title Coordinator, Aaron Burdorf, JK-8 Principal & Equity Coordinator, Shenandoah JK-8, 601 Dr. Creighton Circle, Shenandoah, IA 51601, (712) 246-2520, email burdorfa@shencsd.com

Retaliation against a person who made a report or complaint of sexual harassment, assisted, or participated in any manner in an investigation or resolution of a sexual harassment report or complaint is strictly prohibited. Retaliation includes threats, coercion, discrimination, intimidation, reprisals, and/or adverse actions related to employment or education. Any individual who believed they have been retaliated against in violation of this Policy should immediately contact the District's Title IX Coordinator.

Legal References: 20 U.S.C. § 1681 *et seq.*

 34 C.F.R. § 106 *et seq.*

Approved _____

Reviewed _____

Revised _____

Powers Granted. (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power. Following each power indicate the number of Agent signatures required to exercise the power.)

Indicate A, B, C, D, E, and/or F	Description of Power	Indicate number of signatures required
_____	(1) Exercise all of the powers listed in this resolution.	_____
_____	(2) Open any deposit or share account(s) in the name of the Association.	_____
_____	(3) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution.	_____
_____	(4) Borrow money on behalf and in the name of the Association, sign, execute and deliver promissory notes or other evidences of indebtedness.	_____
_____	(5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by the Association as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.	_____
_____	(6) Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution.	_____
_____	(7) Other: Exercise all functions of electronic banking.	_____

Limitations on Powers. The following are the Association's express limitations on the powers granted under this resolution.

Resolutions

The Association named on this resolution resolves that,

- (1) The Financial Institution is designated as a depository for the funds of the Association and to provide other financial accommodations indicated in this resolution.
- (2) This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by the Financial Institution. Any and all prior resolutions adopted by the Association and certified to the Financial Institution as governing the operation of this association's account(s), are in full force and effect, until the Financial Institution receives and acknowledges an express written notice of its revocation, modification or replacement. Any revocation, modification or replacement of a resolution must be accompanied by documentation, satisfactory to the Financial Institution, establishing the authority for the changes.
- (3) The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the Association. Any Agent, so long as they act in a representative capacity as an Agent of the Association, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated in this resolution, from time to time with the Financial Institution, subject to any restrictions on this resolution or otherwise agreed to in writing.
- (4) All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the Association with the Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.

- (5) The Association agrees to the terms and conditions of any account agreement, properly opened by any Agent of the Association. The Association authorizes the Financial Institution, at any time, to charge the Association for all checks, drafts, or other orders, for the payment of money, that are drawn on the Financial Institution, so long as they contain the required number of signatures for this purpose.
- (6) The Association acknowledges and agrees that the Financial Institution may furnish at its discretion automated access devices to Agents of the Association to facilitate those powers authorized by this resolution or other resolutions in effect at the time of issuance. The term "automated access device" includes, but is not limited to, credit cards, automated teller machines (ATM), and debit cards.
- (7) The Association acknowledges and agrees that the Financial Institution may rely on alternative signature and verification codes issued to or obtained from the Agent named on this resolution. The term "alternative signature and verification codes" includes, but is not limited to, facsimile signatures on file with the Financial Institution, personal identification numbers (PIN), and digital signatures. If a facsimile signature specimen has been provided on this resolution, (or that are filed separately by the Association with the Financial Institution from time to time) the Financial Institution is authorized to treat the facsimile signature as the signature of the Agent(s) regardless of by whom or by what means the facsimile signature may have been affixed so long as it resembles the facsimile signature specimen on file. The Association authorizes each Agent to have custody of the Association's private key used to create a digital signature and to request issuance of a certificate listing the corresponding public key. The Financial Institution shall have no responsibility or liability for unauthorized use of alternative signature and verification codes unless otherwise agreed in writing.

Effect on Previous Resolutions. This resolution supersedes resolution dated _____ . If not completed, all resolutions remain in effect.

Certification of Authority

I further certify that the Association has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolutions stated above to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same. (Apply seal below where appropriate.)

If checked, the Association is a non-profit lodge, association or similar organization.

(Secretary)

(Attest by Other Officer)

(Attest by Other Officer)

For Financial Institution Use Only	
Acknowledged and received on _____	(date) by _____ (initials)
<input type="checkbox"/> This resolution is superseded by resolution dated _____	
Comments:	

Cover Sheet: Federal Award and Subaward Information

IWD Contract No. 20-W-PK-AK-0-28

- This cover sheet is not a part of the Parties' agreement; rather, it's meant only to be an administrative reference tool.
- In the event of any discrepancy between the content of this cover sheet and the agreement, the agreement controls.

1. Federal Award Identification Number (FAIN):	AP-30097-16-60-A-19
2. Federal Award Date:	May 2, 2018
3. Federal Awarding Agency:	U.S. Department of Labor
4. Catalog of Federal Domestic Assistance (CFDA) Number:	17.285
5. CFDA Name:	Apprenticeship USA Expansion and Innovation Grants
6. Dollar Amount Made Available Under the Federal Award:	\$1,089,989.00
7. Research and Development (R&D):	The Federal Award is not Research and Development.
8. Indirect Cost Rate for the Federal Award:	21.52%
9. De Minimis Indirect Cost Rate Per 2 CFR § 200.414:	The de minimis indirect cost rate is not charged.
10. Federal Award Project Description:	Innovative Opportunities with Apprenticeship (IOWA)
11. Federal Award Performance Requirements:	<ol style="list-style-type: none">1. Add 1,200 active Registered Apprentices by the end of the period of performance;2. Add 143 new Registered Apprenticeship programs;3. Expand Registered Apprenticeship in the following industries: Healthcare, Advanced Manufacturing, and Information Technology; and4. Increase underrepresented populations (females, youth, veterans, individuals with disabilities, and minorities) by ten (10) percent.
12. Pass-Through Entity (PTE):	Iowa Workforce Development (IWD)
13. Awarding Official of PTE:	Beth Townsend
14. Contact Information for Awarding Official of PTE:	Beth.Townsend@iwd.iowa.gov 515-281-5364
15. IWD's Primary Contact for Subaward:	Amy Beller, amy.beller@iwd.iowa.gov
16. IWD's Secondary Contact for Subaward:	Ali Sidwell, ali.sidwell@iwd.iowa.gov
17. Identification as Subaward:	This is a subaward from PTE to Subrecipient.

18. Subrecipient Name (which must match the name associated with its unique entity identifier):	Shenandoah Community School District
19. Subrecipient Unique Entity Identifier:	42-6038087
20. Subaward Period of Performance Start Date:	Signature date of agreement
21. Subaward Period of Performance End Date:	October 30, 2020
22. Amount of Federal Funds Obligated by PTE to Subrecipient Through This Action:	\$15,000
23. Total Amount of Federal Funds Obligated to Subrecipient by PTE, Including This Obligation:	\$15,000
24. Total Amount of Federal Award Committed to Subrecipient by PTE:	\$15,000
25. Subrecipient Indirect Cost Rate:	No indirect costs are included in the budget.
26. Subrecipient Performance Requirements for Subaward:	<ol style="list-style-type: none"> 1. Add one active Registered Apprentice by the end of the period of performance; 2. Add at least one active Registered Apprentice who are included in the underrepresented population categories (youth, minorities, people with disabilities, and females) by the end of the period of performance; and 3. Start and continue the operation of the Registered Apprenticeship program throughout the period of performance.
27. Subrecipient's Primary Contact for Subaward:	Sarah Martin
28. Subrecipient's Secondary Contact for Subaward:	Gayle Allensworth

<p>SUBAWARD AGREEMENT</p> <p><u>BETWEEN</u></p> <hr/> <p>Iowa Workforce Development <i>and</i> Shenandoah Community School District</p>

The purpose of this agreement to identify the duties and responsibilities of the Parties in Section 1 with respect to a subaward made under the Federal award described in Section 2 so that the performance goals for the Federal award and subaward are successfully met by the Parties during the Period of Performance described in Section 3. THEREFORE, in consideration of the mutual promises contained in this agreement and other good and valuable consideration, it is agreed by the Parties as follows:

1. Parties.

The parties to this agreement are described in this section.

1.1. Iowa Workforce Development (IWD).

IWD is a State of Iowa administrative agency established under Iowa Code chapter 84A.

1.1.1. Address.

IWD's address is:
1000 East Grand Avenue
Des Moines, Iowa 50319

1.1.2. Primary Point of Contact.

For purposes of this agreement, IWD's primary point of contact is:

Name:	Amy Beller
Email:	amy.beller@iwd.iowa.gov
Phone:	515-725-1035/ 515-805-7321

1.1.3. Secondary Point of Contact.

For purposes of this agreement, IWD's secondary point of contact is:

Name:	Ali Sidwell
Email:	ali.sidwell@iwd.iowa.gov
Phone:	515-725-4125

1.1.4. Awarding Official.

For purposes of this agreement, the IWD awarding official of the subaward is:

Name:	Beth Townsend
Email:	Beth.Townsend@iwd.iowa.gov
Phone:	515-281-5364

1.1.5. Change in Point of Contact or Awarding Official.

If the primary or secondary point of contact identified above changes, IWD notify in writing Subrecipient's primary and secondary points of contact, as identified in this agreement, as quickly as practicable.

1.1.6. Pass-Through Entity.

For purposes of the Federal award that provides the funding for this agreement, IWD is a pass-through entity (PTE) under 2 CFR Part 200.

1.2. Shenandoah Community School District (Subrecipient).

Subrecipient is a public educational institution.

1.2.1. Address.

Subrecipient's address is:
1000 Mustang Drive
Shenandoah, Iowa 51601

1.2.2. Subrecipient Unique Entity Identifier.

Subrecipient's unique entity identifier is: 42-6038087. This unique entity identifier matches and is associated with the name of Subrecipient given in the header for Section 1.2.

1.2.3. Primary Point of Contact.

For purposes of this agreement, Subrecipient's primary point of contact is:

Name:	Sarah Martin
Email:	martinsf@shenandoah.k12.ia.us
Phone:	712-246-4727 ext 500/ 712-215-5577

1.2.4. Secondary Point of Contact.

For purposes of this agreement, Subrecipient's secondary point of contact is:

Name:	Gayle Allensworth
Email:	allensworthg@shenandoah.k12.ia.us
Phone:	712-246-4727

1.2.5. Change in Point of Contact or Awarding Official.

If the primary or secondary point of contact identified above changes, Subrecipient will notify in writing IWD's primary and secondary points of contact, as identified in this agreement, as quickly as practicable.

1.2.6. Subrecipient.

For purposes of the Federal award that provides the funding for this agreement, Subrecipient is a subrecipient under 2 CFR Part 200.

2. Federal Award Identification.

The funding that supports this agreement is the Federal award detailed in this section.

2.1. Federal Award Identification Number (FAIN):	AP-30097-16-60-A-19
2.2. Federal Award Date:	May 2, 2018
2.3. Federal Awarding Agency:	U.S. Department of Labor
2.4. Catalog of Federal Domestic Assistance (CFDA) Number:	17.285
2.5. CFDA Name:	Apprenticeship USA Expansion and Innovation Grants
2.6. Total Dollar Amount Made Available Under the Federal Award to IWD:	\$1,089,898
2.7. Research and Development (R&D):	The Federal Award is not Research and Development.
2.8. Indirect Cost Rate for the Federal Award:	21.52%
2.9. De Minimis Indirect Cost Rate Per 2 CFR § 200.414:	The de minimis indirect cost rate is not charged.
2.10. Federal Award Project Description:	Innovative Opportunities with Apprenticeship (IOWA)
2.11. Federal Award Performance Requirements:	<ol style="list-style-type: none"> 1. Add 1,200 active Registered Apprentices by the end of the period of performance; 2. Add 143 new Registered Apprenticeship programs; 3. Expand Registered Apprenticeship in the following industries: Healthcare, Advanced Manufacturing, and Information Technology; and 4. Increase underrepresented populations (females, youth, veterans, individuals with disabilities, and minorities) by ten (10) percent.

3. Subaward Identification.

The information for this subaward is detailed in this section.

3.1. Amount of Federal Funds Obligated by IWD to Subrecipient Through This Action:	\$15,000
3.2. Total Amount of Federal Funds Obligated to Subrecipient by IWD, Including This Obligation:	\$15,000

3.3. Total Amount of the Federal Award Committed to Subrecipient by IWD:	\$15,000
3.4. Subrecipient Indirect Cost Rate:	No indirect costs are included on the budget.
3.5. State Date for Period of Performance:	Signature date of agreement
3.6. End Date for Period of Performance:	October 30, 2020
3.7. Subrecipient Performance Requirements:	<ol style="list-style-type: none"> 1. Add one active Registered Apprentice by the end of the period of performance; 2. Add at least one active Registered Apprentice who are included in the underrepresented population categories (youth, minorities, people with disabilities, and females) by the end of the period of performance; and 3. Start and continue the operation of the Registered Apprenticeship program throughout the period of performance.

1. Performance and Financial Reporting.

1.1. Period of Performance.

The Parties agree that Subrecipient’s period of performance starts on the date in Section 3.5 and ends on the date in Section 3.6.

1.2. Terms and Conditions of Federal Award.

The Parties agree that Subrecipient must comply with the terms and conditions of the Federal award described in Section 2, which are incorporated into this agreement as Exhibit A.

1.3. Scope of Work.

The Parties agree that the scope of work with which Subrecipient must comply is incorporated into this agreement as Exhibit B.

1.4. Budget Narrative.

The Parties agree that the budget narrative to which Subrecipient must adhere is incorporated into this agreement as Exhibit C.

1.5. Financial Reporting.

Payment for this project will be made as a reimbursement of expenses already incurred. Reimbursements may take up to four weeks for processing. Invoices should not include any expenses that were submitted to any other government agency for reimbursement. All invoices must be accompanied by supporting documentation. All invoices will be shared between state agencies to ensure compliance.

1.6. Performance Reporting.

IWD must meet all performance reporting requirements of the Federal award, which includes, but is not limited to, Subrecipient performance. Subrecipient will provide all information necessary in the judgment of IWD to allow IWD to meet the performance reporting requirements of the Federal award. Such performance reporting may include, but is not limited to:

- 1.6.1. A comparison of actual accomplishments to the objectives of the subaward established for a period of time. Where the accomplishments of the subaward can be quantified, a computation of the cost (for example, related to units of accomplishment) may be required if that information will be useful. Where performance trend data and analysis would be informative to the Federal awarding agency program, the Federal awarding agency should include this as a performance reporting requirement.
- 1.6.2. The reasons why established goals were not met, if appropriate.
- 1.6.3. Additional pertinent information including, when appropriate, analysis and explanation of cost overruns or high unit costs.

Subrecipient must submit a performance report to IWD quarterly. Reporting quarters are March 31, June 30, September 30, and December 31, and quarterly reports are due no later than twenty (20) calendar days after the end of each reporting quarter. In consultation with the Federal awarding agency, IWD will provide to Subrecipient, in writing, the substantive and formatting requirements that Subrecipient must satisfy when providing IWD with performance reporting. All performance reports must be submitted by email to the IWD Primary and Secondary Points of Contact as identified in Attachment I.

1.7. Significant Developments.

Events may occur between the scheduled performance reporting dates that have significant impact upon the supported activity. In such cases, Subrecipient must inform IWD as soon as the following types of conditions become known:

- 1.7.1. Problems, delays, or adverse conditions which will materially impair the ability to meet the objective of the Federal award. This disclosure must include a statement of the action taken, or contemplated, and any assistance needed to resolve the situation.
- 1.7.2. Favorable developments which enable meeting time schedules and objectives sooner or at less cost than anticipated or producing more or different beneficial results than originally planned.

2. Subrecipient Monitoring and Management.

2.1. Monitoring of Subrecipient.

IWD will monitor the activities of Subrecipient as necessary in the judgment of IWD to ensure that the subaward is used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award; and that performance goals are achieved. Such monitoring will include, at a minimum, all of the following:

- 2.1.1. Reviewing financial and performance reports.

- 2.1.2. Following-up and ensuring that Subrecipient takes timely and appropriate action on all deficiencies pertaining to the Federal award provided to Subrecipient from IWD detected through audits, on-site reviews, and other means.
- 2.1.3. Issuing a management decision for audit findings pertaining to the Federal award provided to Subrecipient from IWD as required by 2 CFR section 200.521.

2.2. Subrecipient Accountability and Compliance.

In order to ensure proper accountability and compliance with Federal award requirements and achievement of performance goals, IWD may:

- 2.2.1. Provide Subrecipient with training and technical assistance on program-related matters.
- 2.2.2. Perform on-site reviews of Subrecipient's program operations.
- 2.2.3. Arrange for agreed-upon-procedures engagements as described in 2 CFR section 200.425.

2.3. Enforcement Actions.

If Subrecipient is noncompliant, IWD may take enforcement action against Subrecipient as described in 2 CFR section 200.338.

2.4. Allowable Activities.

ApprenticeshipUSA State Expansion Grant funds can cover expenses that support state apprenticeship capacity and State innovation and expansion activities described in the recipient's grant including but not limited to:

- 2.4.1. State system alignment, capacity, and subject matter expertise to embed apprenticeship as a key training vehicle for employers within the State.
- 2.4.2. Provide a range of training services that support individuals enrolled in a Registered Apprenticeship program, including: classroom occupational training; development of curricula and standards for apprenticeship; online and technology-based learning; accelerated and competency-based training that integrates academic and occupational skills training; and apprenticeship training costs and other supportive services.
- 2.4.3. Outreach and communication to support strategies for engaging employers, parents, educators, underrepresented populations, other critical stakeholders, and State residents; explaining the benefits of apprenticeship; and generating further support across the State. Communication and outreach products need approval by IWD, prior to print. Each product must have the following disclaimer included on the product:

"This workforce product was funded by a grant awarded by the U.S. Department of Labor's Employment and Training Administration. The product was created by the recipient and does not necessarily reflect the official position of the U.S. Department of Labor. The Department of Labor makes no guarantees, warranties, or assurances of any kind, express or implied, with respect to such information, including any information on the linked sites and including, but not limited to, accuracy of the information or its completeness, timeliness, usefulness, adequacy, continued availability, or ownership. This product is copyrighted by the institution that created it."

- 2.4.4. Partner, industry and workforce intermediary, and employer engagement such as convening State and Regional industry round table events; peer-to-peer exchanges; State apprenticeship institutes; Secondary and Post-Secondary partnerships; and ApprenticeshipUSA training and consultation.
- 2.4.5. Program administration to improve program efficiency, program quality and outcome measurement such as project management, data collection and grant reporting, grant monitoring and evaluation.
- 2.4.6. Registered Apprenticeship incentives such as State apprenticeship training funds, State-level incentives/credits for Registered Apprenticeships, apprenticeship training costs and other supportive services; and other types of seed funding to industry and workforce intermediaries and employers.
- 2.4.7. Pathways to Registered Apprenticeship opportunities such as, career awareness models for underrepresented populations, career pathway development activities, and quality pre-apprenticeships and career pathway programs as defined in Training and Employment Notice 13-12 at: https://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=5842.
- 2.4.8. Modernizing IT systems and data collection. States may use a portion of these funds to enhance data collection Capabilities and reporting of individual records (i.e., Registered Apprentices and program sponsors) to the Office of Apprenticeship.

3. Record Retention and Access.

3.1. Retention Requirements for Records.

Financial records, supporting documents, statistical records, and all other Subrecipient records pertinent to the Federal award and subaward must be retained for a period of five years from the date of submission of the final expenditure report or, for Federal awards that are renewed quarterly or annually, from the date of the submission of the quarterly or annual financial report, respectively, as reported to IWD. The five-year-retention period is subject to the following exceptions:

- 3.1.1. If any litigation, claim, or audit is started before the expiration of the five-year period, the records must be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken.
- 3.1.2. When IWD or Subrecipient is notified in writing by the Federal awarding agency, cognizant agency for audit, oversight agency for audit, cognizant agency for indirect costs, or pass-through entity to extend the retention period.
- 3.1.3. Records for real property and equipment acquired with Federal funds must be retained for five years after final disposition.
- 3.1.4. When records are transferred to or maintained by the Federal awarding agency or IWD, the five-year retention requirement is not applicable to Subrecipient.
- 3.1.5. Records for program income transactions after the period of performance. In some cases, recipients must report program income after the period of performance. Where there is such a requirement, the retention period for the records pertaining to the earning of the program income starts from the end of Subrecipient's fiscal year in which the program income is earned.

3.1.6. Indirect cost rate proposals and cost allocations plans. This section applies to the following types of documents and their supporting records: indirect cost rate computations or proposals, cost allocation plans, and any similar accounting computations of the rate at which a particular group of costs is chargeable (such as computer usage chargeback rates or composite fringe benefit rates).

3.1.6.1. *If submitted for negotiation.* If the proposal, plan, or other computation is required to be submitted to the Federal Government (or to IWD) to form the basis for negotiation of the rate, then the five-year retention period for its supporting records starts from the date of such submission.

3.1.6.2. *If not submitted for negotiation.* If the proposal, plan, or other computation is not required to be submitted to the Federal Government (or to IWD) for negotiation purposes, then the five-year retention period for the proposal, plan, or computation and its supporting records starts from the end of the fiscal year (or other accounting period) covered by the proposal, plan, or other computation.

3.2. Requests for Transfer of Records.

The Federal awarding agency may request transfer of certain records to its custody from IWD or Subrecipient when it determines that the records possess long-term retention value. However, in order to avoid duplicate recordkeeping, the Federal awarding agency may make arrangements for IWD or Subrecipient to retain any records that are continuously needed for joint use.

3.3. Methods for Collection, Transmission, and Storage of Information.

In accordance with the May 2013 Executive Order on Making Open and Machine Readable the New Default for Government Information, Subrecipient should, whenever practicable, collect, transmit, and store Federal award- and subaward-related information in open and machine readable formats rather than in closed formats or on paper. The Federal awarding agency or IWD will provide or accept paper versions of Federal award-related information to and from the Subrecipient upon request. If paper copies are submitted, the Federal awarding agency or IWD may not require more than an original and two copies. When original records are electronic and cannot be altered, there is no need to create and retain paper copies. When original records are paper, electronic versions may be substituted through the use of duplication or other forms of electronic media provided that they are subject to periodic quality control reviews, provide reasonable safeguards against alteration, and remain readable.

3.4. Access to Records.

3.4.1. Right of Access.

The Federal awarding agency, Inspectors General, the Comptroller General of the United States, the Auditor of the State of Iowa, and IWD, or any of their authorized representatives, have the right of access to any documents, papers, or other records of Subrecipient which are pertinent to the Federal award or subaward, in order to make audits, examinations, excerpts, and transcripts. The right also includes timely and reasonable access to Subrecipient's personnel for the purpose of interview and discussion related to such documents.

3.4.2. Names of Victims of Crime.

Only under extraordinary and rare circumstances would such access include review of the true name of victims of a crime. Routine monitoring cannot be considered extraordinary and rare circumstances that would necessitate access to this information. When access to the true name of victims of a crime is necessary, appropriate steps to protect this sensitive information

must be taken by both IWD and the Federal awarding agency. Any such access, other than under a court order or subpoena pursuant to a bona fide confidential investigation, must be approved by the head of the Federal awarding agency or delegate.

3.4.3. Expiration of Right of Access.

The rights of access in this section are not limited to the required retention period but last as long as the records are retained.

3.5. Restrictions on Public Access to Records.

3.5.1. IWD and Subrecipient agree that records relating to the Federal award or subaward that are in the possession of the Federal awarding agency may be made available to members of the public under the Federal Freedom of Information Act (5 U.S.C. 552) (FOIA).

3.5.2. FOIA does not apply to those records that remain under IWD or Subrecipient's control except as required under 2 CFR section 200.315.

3.5.3. Unless required by Federal, State, local, and tribal statute, IWD and Subrecipient are not required to permit public access to their records. Nothing in this agreement limits IWD or Subrecipient's obligations to permit public access to records as required by applicable State law or local ordinance.

4. Remedies for Noncompliance.

4.1. Remedies.

If Subrecipient fails to comply with Federal statutes, regulations or the terms and conditions of the Federal award or subaward, the Federal awarding agency or IWD may impose additional conditions, as described in 2 CFR section 200.207. If the Federal awarding agency or IWD determines that noncompliance cannot be remedied by imposing additional conditions, the Federal awarding agency or IWD may take one or more of the following actions, as appropriate in the circumstances:

4.1.1. Temporarily withhold cash payments pending correction of the deficiency by Subrecipient or more severe enforcement action by the Federal awarding agency or IWD.

4.1.2. Disallow (that is, deny both use of funds and any applicable matching credit for) all or part of the cost of the activity or action not in compliance.

4.1.3. Wholly or partly suspend or terminate the Federal award or subaward.

4.1.4. Initiate suspension or debarment proceedings as authorized under 2 CFR part 180 and Federal awarding agency regulations (or in the case of IWD, recommend such a proceeding be initiated by a Federal awarding agency).

4.1.5. Withhold further Federal awards or subawards for the project or program.

4.1.6. Take other remedies that may be legally available.

4.2. Termination.

4.2.1. The Federal award or subaward may be terminated in whole or in part as follows:

- 4.2.1.1.** By the Federal awarding agency or IWD, if Subrecipient fails to comply with the terms and conditions of the Federal award or subaward;
- 4.2.1.2.** By the Federal awarding agency or IWD for cause;
- 4.2.1.3.** By IWD, due to lack of funds or change in law, without penalty and without advance notice as a result of one or more of the following occurrences, as determined by IWD in its sole discretion:
 - (A)** The Federal awarding agency fails to make available sufficient funds under the Federal award to support this subaward agreement.
 - (B)** Congress fails to appropriate funds sufficient to allow IWD to either meets its obligations under this subaward agreement or to operate as required and to fulfill its obligations under this subaward agreement.
 - (C)** Funds are de-appropriated, reduced, not allocated, or receipt of funds is delayed, or if any funds or revenues needed by IWD to make any payment hereunder are insufficient or unavailable for any other reason.
 - (D)** IWD's duties, programs, or responsibilities are modified or materially altered.
 - (E)** There is a decision of any court, administrative law judge, arbitration panel, or agency that materially or adversely affects IWD's ability to fulfill any of its obligations under this subaward agreement.
 - (F)** There is a law, rule, regulation, guidance, or order enacted, promulgated, or issued that materially or adversely affects IWD's ability to fulfill any of its obligations under this subaward agreement.
- 4.2.1.4.** By IWD, for any reason or no reason at all, following a thirty (30) day written notice, without penalty, and without incurring any further obligation to Subrecipient;
- 4.2.1.5.** By the Federal awarding agency or IWD with the consent of Subrecipient, in which case the parties must agree upon the termination conditions, including the effective date and, in the case of partial termination, the portion to be terminated; or
- 4.2.1.6.** By Subrecipient upon sending to the Federal awarding agency or IWD, as appropriate, written notification setting forth the reasons for such termination, the effective date, and, in the case of partial termination, the portion to be terminated. However, if the Federal awarding agency or IWD determines in the case of partial termination that the reduced or modified portion of the Federal award or subaward will not accomplish the purposes for which the Federal award was made, the Federal awarding agency or pass-through entity may terminate the Federal award in its entirety.
- 4.2.2.** If the Federal award or subaward is terminated or partially terminated, the Federal awarding agency, IWD, and Subrecipient remain responsible for compliance with the requirements in 2 CFR sections 200.343 and 200.344 governing closeout and post-closeout adjustments and continuing responsibilities.

- 4.2.3. If the Federal awarding agency or IWD terminate the Federal award or subaward, the Federal awarding agency or IWD must provide Subrecipient with notice of termination in accordance with 2 CFR section 200.340.
- 4.2.4. IWD's right to terminate this subaward agreement shall be in addition to and not exclusive of other remedies available to IWD, and IWD shall be entitled to exercise any other rights and pursue any remedies, in law, at equity, or otherwise.

5. Closeout.

The Federal awarding agency or IWD will close out the Federal award when it determines that all applicable administrative actions and all required work of the Federal award have been completed. This section specifies the actions Subrecipient and Federal awarding agency or IWD must take to complete this process at the end of the period of performance.

- 5.1. Subrecipient must submit, no later than 45 calendar days after the end date of the period of performance, all financial, performance, and other reports as required by the terms and conditions of the Federal award. The Federal awarding agency or IWD may approve extensions when requested by the non-Federal entity.
- 5.2. Unless the Federal awarding agency or IWD entity authorizes an extension, Subrecipient must liquidate all obligations incurred under the Federal award not later than 45 calendar days after the end date of the period of performance as specified in the terms and conditions of the Federal award.
- 5.3. The Federal awarding agency or IWD must make prompt payments to Subrecipient for allowable reimbursable costs under the Federal award being closed out.
- 5.4. Subrecipient must promptly refund any balances of unobligated cash that the Federal awarding agency or IWD paid in advance or paid and that are not authorized to be retained by Subrecipient for use in other projects.
- 5.5. Consistent with the terms and conditions of the Federal award, the Federal awarding agency or IWD must make a settlement for any upward or downward adjustments to the Federal share of costs after closeout reports are received.
- 5.6. Subrecipient must account for any real and personal property acquired with Federal funds or received from the Federal Government in accordance with 2 CFR sections 200.310 through 200.316, and 2 CFR section 200.329.
- 5.7. The Federal awarding agency or IWD should complete all closeout actions for Federal awards no later than one year after receipt and acceptance of all required final reports.

6. Post-Closeout.

- 6.1. The closeout of a Federal award does not effect of the following:
 - 6.1.1. The right of the Federal awarding agency or IWD to disallow costs and recover funds on the basis of a later audit or other review. The Federal awarding agency or IWD must make any cost disallowance determination and notify Subrecipient within the record retention period.

- 6.1.2. The obligation of Subrecipient to return any funds due as a result of later refunds, corrections, or other transactions including final indirect cost rate adjustments.
- 6.1.3. Audit requirements in Subpart F, "Audit Requirements," of 2 CFR part II.
- 6.1.4. Property management and disposition requirements in Subpart D, "Post Federal Award Requirements," of 2 CFR part II, and 2 CFR sections 200.310 Insurance Coverage through 200.316.
- 6.1.5. Records retention as required in Subpart D, "Post Federal Award Requirements," of 2 CFR part II, and 2 CFR sections 200.333 records through 200.337.

6.2. After closeout of the Federal award, a relationship created under the Federal award may be modified or ended in whole or in part with the consent of the Federal awarding agency or IWD and Subrecipient, provided the responsibilities of Subrecipient referred to in Section 6.1, including those for property management as applicable, are considered and provisions made for continuing responsibilities of Subrecipient, as appropriate.

7. Collection of Amounts Due.

7.1. Any funds paid to Subrecipient in excess of the amount to which Subrecipient is finally determined to be entitled under the terms of the Federal award constitute a debt to the Federal Government. If not paid within 90 calendar days after demand, the Federal awarding agency may reduce the debt by:

- 7.1.1. Making an administrative offset against other requests for reimbursements;
- 7.1.2. Withholding advance payments otherwise due to the non-Federal entity; or
- 7.1.3. Other action permitted by Federal statute.

7.2. Except where otherwise provided by statutes or regulations, the Federal awarding agency will charge interest on an overdue debt in accordance with the Federal Claims Collection Standards (31 CFR parts 900 through 999). The date from which interest is computed is not extended by litigation or the filing of any form of appeal.

8. Ownership of Intellectual Property (IP).

At a minimum, all intellectual property created by Subrecipient with funds from the Federal award must be shared with IWD and shall be co-owned by IWD and Subrecipient. Both IWD and Subrecipient may share such intellectual property at their discretion. The Federal awarding agency may require IWD and Subrecipient to share such intellectual property at the Federal awarding agency's direction.

9. Compliance with Other Applicable State and Federal Law.

In addition to complying with Federal statutes, regulations, and guidance that govern Federal awards, and the terms and conditions of the Federal award that is described in Section 2, Subrecipient must comply with other applicable State and Federal law, including, but not limited to, those identified in this section. Violation of the statutes and regulations identified in this section may result in termination of the contract for cause if IWD, in its sole discretion, determines that such a violation merits termination.

9.1. State Labor Laws.

Subrecipient must comply with all applicable provisions of the following State statutes, and the administrative rules, issued pursuant thereto:

- 9.1.1. Iowa Employment Security Law, Iowa Code Chapter 96;
- 9.1.2. State workers' compensation law, Iowa Code Chapters 85, 86, and 87;
- 9.1.3. Iowa Occupational Safety and Health Act (Iowa OSHA), Iowa Code Chapter 88;
- 9.1.4. Iowa Wage Payment Collection Act, Iowa Code Chapter 91A;
- 9.1.5. State minimum wage law, Iowa Code Chapter 91D;
- 9.1.6. Iowa Code Chapter 91E; and
- 9.1.7. State child labor law, Iowa Code Chapter 92.

9.2. Equal Employment Opportunity Law.

Subrecipient, its employees, agents, and subcontractors must comply with all applicable equal employment opportunity responsibilities under Executive Orders, State and Federal statutes and regulations, and local ordinances, including, but not limited to:

- 9.2.1. Iowa Civil Rights Act of 1965, as amended.
- 9.2.2. Iowa Code section 19B.7 and administrative rules of the Iowa Department of Administrative Services, including, but not limited to, 11 Iowa Administrative Code section 121.
- 9.2.3. Title VII of the Federal Civil Rights Act of 1964, as amended.
- 9.2.4. Federal Rehabilitation Act of 1973, as amended.
- 9.2.5. Federal Americans with Disabilities Act of 1990, as amended.
- 9.2.6. Federal Age Discrimination in Employment Act, as amended.
- 9.2.7. Where applicable and except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

Upon IWD's request, Subrecipient must submit to IWD a copy of its affirmative action plan, containing goals and time specifications, and accessibility plans and policies as required under 11 Iowa Administrative Code section 121. Any breach of the requirements under this section shall be considered a material breach of contract.

9.3. Federal Davis-Bacon Act.

Where applicable, Subrecipient must comply with the Federal Davis-Bacon Act, as amended (40 U.S.C. sections 3141–3148), as supplemented by the U.S. Department of Labor regulations at 29 CFR Part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction.”

9.4. Federal Executive Order 13673: Fair Pay and Safe Workplaces.

Where applicable, Subrecipient and its subcontractors agree to comply with Federal Executive Order 13673: Fair Pay and Safe Workplaces.

9.5. 37 CFR Part 401: Rights to Inventions Made Under Agreement.

If the Federal award meets the definition of “funding agreement” under 37 CFR section 401.2(a) and Subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement, Subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the Federal awarding agency. It is Subrecipient’s responsibility to ensure its compliance with the Federal requirements described in this section.

9.6. Federal Executive Orders 12549 and 12689: Debarment and Suspension.

The Parties recognize that a contract award must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the Federal Office of Management and Budget (OMB) guidelines at 2 CFR part 180 that implement Federal Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Federal Executive Order 12549. By executing this agreement, Contractor affirms that it is not a party listed on the government wide exclusions in SAM, otherwise excluded by agencies, and has not been declared ineligible under statutory or regulatory authority other than Federal Executive Order 12549. Contractor shall notify IWD immediately if, during the Period of Performance in Section 2.2, Contractor becomes listed on the government wide exclusions in SAM, otherwise excluded by agencies, or has been declared ineligible under statutory or regulatory authority other than Federal Executive Order 12549. Such a listing, exclusion, or declaration shall result in the immediate termination of this contract and IWD shall not reimburse Contractor with any federal funds.

9.7. 2 CFR section 200.322: Procurement of Recovered Materials.

9.7.1. Subrecipient must comply with section 6002 of the Federal Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act, in the use of funds under this agreement.

9.7.2. The requirements of Section 6002 include:

- (A)** Procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000;

- (B) Procuring solid waste management services in a manner that maximizes energy and resource recovery; and
- (C) Establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

9.7.3. Information about the requirement, along with the list of EPA-designated items, is available at the EPA's Comprehensive Procurement Guidelines website:

9.7.4. In the performance of this agreement, Subrecipient shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired:

- (A) Competitively within a timeframe providing for compliance with the agreement's performance schedule;
- (B) Meeting agreement performance requirements; or
- (C) At a reasonable price.

10. Indemnification Against Loss or Damage.

To extent provided or allowed by law, Subrecipient shall jointly and severally defend, indemnify and hold IWD and/or the Federal awarding agency, their successors and assigns, harmless from and against any liability, loss, damage, or expense, including reasonable attorney fees, which IWD and/or the Federal awarding agency may incur or sustain by reason of:

- 10.1. The failure of Subrecipient to fully perform and comply with the terms and obligations of this agreement;
- 10.2. Subrecipient's performance or attempted performance of the project;
- 10.3. Subrecipient's activities with subcontractors and third parties;
- 10.4. Subrecipient's breach of this agreement;
- 10.5. Subrecipient's improper use of intellectual property created under this agreement;
- 10.6. Subrecipient's activities relating to the Federal award and this agreement; or
- 10.7. Subrecipient's violation of State or Federal law, whether intentional or unintentional.

11. Administration of Agreement.

11.1. Entire Agreement.

This agreement represents the entire agreement between the Parties and neither party is relying on any representation which may have been made which is not included in this Agreement.

11.2. Amendment.

The Parties may agree to amend this agreement from time to time during the period of performance. All amendments to this agreement shall be fully executed in writing by the Parties. No change,

modification, or termination of any of the terms, provisions, or conditions of this agreement shall be effective unless made in writing and fully executed by the Parties.

11.3. No Impact on Other Agreements.

This agreement shall not alter any duties, responsibilities, or obligations under that the Parties have under any previous agreement to which both are a party.

11.4. Severability.

If any portion of this agreement is held to be invalid or unenforceable, the remainder shall be valid and enforceable.

11.5. Headings.

The headings in this agreement are intended solely for convenience of reference and shall be given no effect in the construction or interpretation of this agreement.

11.6. No Impact on Other Legal Obligations.

Nothing in this agreement shall be construed to alter or limit a Party's obligations, financial or otherwise, under applicable State and Federal law.

11.7. Assignment and Delegation.

A Party may not assign, transfer, or convey this agreement, in whole or in part, without the prior written consent of the other Party.

11.8. Choice of Law.

This agreement shall be interpreted in accordance with State of Iowa law.

11.9. Choice of Venue.

Any litigation or action commenced in connection with this agreement shall be brought in Des Moines, Iowa, in the State of Iowa District Court for Polk County.

12. Execution.

IN WITNESSETH WHEREOF, in consideration of the mutual covenants set forth above and for other valuable consideration, the receipt, adequacy, and legal sufficiency of which are hereby acknowledged, the Parties have entered into this agreement and have caused their duly authorized representatives to execute this agreement.

Iowa Workforce Development

By: _____ Date: _____
Beth Townsend, Director

Shenandoah Community School District

By: _____ Date: _____
Dr. Kerri Nelson, Superintendent

**Exhibit A – Terms and Conditions of Federal Award
Subaward Agreement**

[Federal TCs from PDF – see attached]

**Exhibit B – Scope of Work
Subaward Agreement**

1. Scope of Work for Subrecipient.

Subrecipient shall:

- 1.1. Develop a Registered Apprenticeship program that will adhere to the regulations of the U.S. Department of Labor.
- 1.2. Collaborate with IowaWORKS in the development of the Registered Apprenticeship program and center services for Registered Apprentices.
- 1.3. Develop curriculum and training based on industry standards.
- 1.4. Hold monthly conference calls with IWD's Registered Apprenticeship Program Coordinator to discuss program and fiscal performance and technical assistance needs.
- 1.5. Provide quarterly performance and fiscal report documentation to IWD.
- 1.6. Develop a sustainability plan to support Registered Apprenticeship beyond the grant-funded support by the end of the period of performance. Subrecipient will provide IWD this plan upon completion of the grant.
- 1.7. Work collaboratively with IWD to conduct at least one on-site monitoring visit during the period of performance. Selected date shall be shared with Subrecipient at least thirty (30) calendar days prior to the visit.
- 1.8. Add a minimum of one active Registered Apprentice by the end of the period of performance.
- 1.9. Recruit and retain at least one active Registered Apprentice in underrepresented populations (youth, women, individuals with disabilities, veterans, and minorities) in the Registered Apprenticeship program.
- 1.10. Provide supportive services to Registered Apprentices to ensure success within the program.

**Exhibit C – Budget Narrative
Subaward Agreement**

1. Budget Narrative.

- 1.1. Subrecipient shall comply with the attached budget narrative.
- 1.2. Subrecipient shall request approval by IWD of any budget modification by which Subrecipient moves ten (10) percent or more of a budget line item. Any such modification must be approved by IWD in writing before Subrecipient may make such a modification.
- 1.3. All budget modification requests must be submitted in writing, by email, to IWD's primary and secondary contacts listed in Agreement.

2. Submitted Budget Narrative.

- 2.1. Salaries (Salary & Fringe) total: \$1500
 - 2.1.1. Salary and benefits of School Coordinator of Apprenticeship programs up to \$1500 during the period of performance of the grant.
- 2.2. Travel total: \$0
 - 2.2.1. There will be no travel charged to this subaward.
- 2.3. Supplies total: \$0
 - 2.3.1. There will be no supplies charged to this subaward.
- 2.4. Participant Support total: \$0
 - 2.4.1. There will be no participant support cost charged to this subaward.
- 2.5. Other: \$13,500
 - 2.5.1. Provide OSHA Training Program for Registered Apprentices. \$25 per a student x 20 students = \$500.
 - 2.5.2. Purchase 24 pack of safety glasses \$36.10
 - 2.5.3. Purchase Safeguard Nitrile Disposable gloves \$147.96
 - 2.5.4. Purchase Dust collector for CNC machine and shipping of machine \$505.95
 - 2.5.5. Purchase AODS220 AXIOM Dustshoe Basic/Pro/Elite \$159.99
 - 2.5.6. Purchase ADS200 AXIOM Overarm Dustshoe Accessory \$499
 - 2.5.7. Purchase AHC 107 AXIOM Linear Clamp \$99
 - 2.5.8. Purchase CNC Curriculum \$1999
 - 2.5.9. Purchase AXIOM Autoroute 8VS \$7499
 - 2.5.10. Purchase AXIOM Stand 8 \$649

- 2.5.11. Purchase AXIOM Tool Box \$499
- 2.5.12. Purchase Amana 3 Piece starter bit set \$69
- 2.5.13. Purchase Amana 2 Piece Carving Bit set \$69
- 2.5.14. Purchase Amana Sign making bit set \$69
- 2.5.15. Purchase Vectric Vcarve Pro Software \$699
- 2.6. Subaward Total \$15,000.00

Budget Form

Subrecipient | Shenandoah Community School District

Program Name | High School Registered Apprenticeship Program

	Subaward		Leveraged Resources	Total
	Administrative	Program Services		
Salaries	\$0	\$1500	\$0	\$1500
\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0
Indirect Costs	\$0		\$0	\$0
Participant Support Cost		\$0	\$0	\$0
Other	\$0	\$13,500	\$0	\$13,500
TOTAL	\$0	\$15,000	\$0	\$15,000

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STUDENT ACHIEVEMENT AND ACCOUNTABILITY

1. RESEARCH-BASED INITIATIVES

Supports implementation of initiatives in Iowa's Pre-K-12 education system that:

- Are research-based;
- Are focused on student achievement, and;
- Do not "re-purpose" existing education funds.

2. STANDARDS AND ACCOUNTABILITY

Supports continued progress in the development of rigorous content standards and benchmarks that reflect the real-world knowledge and skills students need to graduate from high school prepared for college or to enter the workforce, including the following state actions:

- Provide and fund technical assistance to help school districts fully implement the Iowa Core Content Standards which define what students should know and be able to do in math, science, literacy, social studies, and 21st Century skills in areas such as financial and technological literacy;
- Continue to improve the implementation of the statewide assessment to ensure alignment to the Iowa Core Content standards and provide the necessary funding and technological capacity for every student to successfully complete the assessment;
- Support research-based professional development that provides educators with training, support and time to work together so that they can successfully teach a rigorous curriculum to all students. Ensure that curriculum decisions about how to teach remain in the hands of local schools and teachers;
- Include and fund all the components of successful standards systems: assessments aligned to high expectations, improved and aligned instruction and quality professional development.

IASB supports development of model content standards, recommended assessments and professional development supports in additional content areas but opposes expanding accountability, reporting and accreditation requirements in these areas.

3. PRESCHOOL

Supports continued funding to ensure that all 4 and 5-year-olds have access to the Statewide Voluntary Preschool Program.

Supports an increase in funding from the current weighting of 0.5 to 1.0 full-time equivalent to increase the ability of districts to provide services such as full-day programming and transportation to ensure that all 4 and 5-year-olds have the ability to attend the Statewide Voluntary Preschool Program.

Districts should be given maximum flexibility to assign costs to the program.

4. EARLY LITERACY

Supports the continued development of and funding for research on best practices for improving proficiency in early literacy strategies.

Supports continued funding for professional development and classroom intervention strategies focused on implementing best practices for early literacy in grades PK-3.

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Supports the continuation of programs currently funded by the early intervention block grant program with flexibility to use those funds for other K-3 literacy programs if approved by the school board.

Supports additional funding for programs designed to ensure that all students meet literacy expectations by the end of 3rd grade.

5. ENGLISH LEARNERS

Supports sufficient and on-time funding for English-learners (EL) until the students reach proficiency.

6. DROPOUT/AT RISK

Supports the inclusion of dropout prevention and funding for at-risk students in the foundation formula and the inclusion of socio-economic status as a factor in determining a student's at-risk status. Opposes changes to the compulsory age of attendance unless sufficient funds are provided to implement strategies to retain those students.

7. MENTAL HEALTH

Supports efforts to establish comprehensive community mental health systems to offer preventative and treatment services and comprehensive school mental health programs that include:

- In-school and telehealth access for students to mental health professionals;
- Creation of a categorical funding stream designated for mental health professionals;
- Reimbursement by Medicaid and private insurers for in-school services;
- Ongoing teacher, administrator, and support staff training to improve the awareness and understanding of child emotional and mental health needs;
- Integration of suicide prevention and coping skills into existing curriculum;
- Expanding state-funded loan forgiveness programs to include mental health professionals who agree to provide services to schools; and
- An ongoing mental health resources clearinghouse for schools and community providers.

8. SPECIAL EDUCATION – STATE

Supports predictable and timely state funding to serve students receiving special education services at a level that reflects the actual cost including educational programming and health care costs.

9. SPECIAL EDUCATION – FEDERAL

Supports federal commitment to fund 40 percent of the cost of educating students receiving special education services, and requests that the federal government fulfill that long-standing commitment by increasing funding a minimum of 8 percent per year until the 40 percent figure is achieved.

10. AREA EDUCATION AGENCIES

Supports full funding of the area education agencies to provide essential services in a cost-effective manner to school districts including, but not limited to:

- Special education;
- Technology;
- Professional development;
- Curriculum assessment; and
- Student assessment data analysis.

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11. SCHOOL CALENDARS

Supports the authority of locally elected school boards to determine the school calendar to best meet student needs, including start dates, year round schools, and other innovations.

EDUCATOR QUALITY

12. TEACHER LEADERSHIP AND DEVELOPMENT

Supports adequate resources for research-based programs and strong instructional leadership, including:

- Teacher leadership and development;
- Beginning teacher mentoring programs;
- Quality professional development programs.

13. MARKET-COMPETITIVE WAGES

Supports providing school districts with incentives and the flexibility to pay market competitive wages for shortage area positions, especially in the areas required to meet graduation and Iowa content standards.

14. BENEFITS

Supports allowing school districts to voluntarily enroll their employees in the state's health, dental and life/long-term disability insurance pools.

15. TEACHER RECRUITMENT & LICENSURE

Supports additional tools to attract individuals to the teaching profession, especially for teacher shortage areas including:

- Alternative teacher licensure upon completion of research-based teaching pedagogy training in addition to content knowledge in a curricular area;
- Pathways for individuals with non-traditional educational backgrounds to meet licensure qualifications;
- Reciprocity agreements with other states with high-quality education programs so as to increase diversity among our certified teachers and administrators;
- Expansion of programs such as: Teach Iowa Scholar, Troops to Teachers, Teacher Intern Program, and others as approved by the Board of Educational Examiners; and
- Programs designed to recruit teachers that will better match the demographic makeup of our student population.
- Advocate for funding of loan forgiveness programs and grants that will make education careers a viable option.

16. STAFF REDUCTIONS

Supports giving school districts and AEAs the option to waive the termination requirements in Iowa Code Section 279.13 to reduce staff in response to reductions in funding.

17. LABOR/EMPLOYMENT LAWS

Supports labor and employment laws that balance the rights of the employees with the rights of management, with an emphasis on student achievement and student safety.

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FISCAL RESPONSIBILITY AND STEWARDSHIP

18. SCHOOL FUNDING POLICY

Supports a school foundation formula that:

- Provides sufficient and timely funding to meet education goals;
- Equalizes per pupil funding;
- Provides a funding mechanism for transportation costs that reduces the pressure on the general fund and addresses inequities between school districts;
- Includes factors based on changes in demographics including socio-economic status, remedial programming, and enrollment challenges;
- Reflects actual costs for special education services;
- Incorporates categorical funding in the formula within three years; and
- Includes a mix of state aid and property taxes.

19. SUPPLEMENTAL STATE AID

Supports setting supplemental state aid:

- At a rate that sufficiently supports local districts' efforts to plan, create and sustain world-class schools;
- For FY 2021, by January 31, 2020; and
- For FY 2022 and future budget years, at least 14 months prior to the certification of the school's district budgets.

Setting supplemental state aid within the statutory requirements allows districts to make sound financial decisions on programs, staffing levels, and providing the best possible education to all students.

IASB supports a formula driven method for establishing the supplemental state aid growth rate if it is not set within the statutory requirements.

20. PROPERTY TAXES

Supports holding school districts harmless in property tax restructuring. Supports efforts to minimize property tax disparities created by the additional levy rate without compromising additional resources to school districts. Supports improved transparency and limits on the use of Tax Increment Financing (TIF) including the following requirements:

- To receive input from all affected taxing bodies before creation of a TIF district;
- To limit the duration of all TIF districts.

21. BOND ISSUES

Supports allowing school bond issues to be passed by a simple majority vote.

Supports the authority to levy a combination of property taxes and income surtaxes to pay the indebtedness.

Supports legislation to clarify that revenue bonds do not count toward a 5 percent statutory debt limit.

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22. SPECIAL LEVY FUNDS

Supports flexibility in the use of special levy funds.

23. TAX BASE

Supports an independent, bi-annual cost-benefit analysis of all income, sales or property tax exemptions, credits or deductions. Creation of a new tax credit must undergo an independent cost-benefit analysis. IASB supports elimination of any tax credits that are deemed not effective and redirect any revenue increases from the elimination of those credits to enhance funding for public education.

Supports the legislature having sole authority to make revisions to definitions that impact taxes, restrict future tax bases or provide additional tax breaks that decrease revenue to the state and either directly or indirectly impact tax revenue for schools.

Opposes a constitutional amendment or statewide voter referendum that would limit taxes, spending or local control impacting education.

24. FRANCHISE FEES

Opposes the imposition of franchise fees on school corporations unless the board of directors agrees to such a fee.

25. UNFUNDED MANDATES

Opposes mandates that do not provide adequate and direct funding for successful implementation.

GOVERNANCE

26. LOCAL ACCOUNTABILITY AND DECISION-MAKING

Supports providing local school boards with decision-making authority regarding methods to accomplish desired educational outcomes. IASB opposes overly restrictive or inefficient limitations which inhibit innovation, efficiency, and the ability of school boards to meet local needs. Local accountability and decision-making includes:

- Student Achievement: As locally elected officials, school boards should have the ability to set priorities, customize programming, and maximize community strengths to improve outcomes for all students;
- Accountability & Reporting: Data collection for state accountability should enhance the ability of school boards to focus on student learning and school improvement. IASB supports streamlining state-level reporting on management operations and eliminating duplicative or inefficient reporting processes;
- Funding flexibility: School boards should have the ability to maximize existing resources to meet local needs;
- Transparency: School boards should have flexibility to provide public access to records in ways that promote transparency for citizens while balancing the cost to taxpayers.

27. EXPANDING EDUCATIONAL OPPORTUNITIES

Supports providing the flexibility to expand educational opportunities and choices for students and families. Educational options must remain under the sole authority of locally elected school boards charged with representing community interests and accountability. IASB supports efforts including:

- Investment in magnet and innovation schools; expansion in flexible program offerings; and greater partnerships among schools and community organizations

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- Establishment of charter schools;
- Establishment or use of on-line schools or classes.

Supports opportunities for continued collaboration between public and non-public schools; however, the association opposes the use of additional taxpayer funds for the creation of vouchers or educational savings accounts or an increase in tax credits or deductions directed toward non-public schools.

28. ELECTIONS

Supports a minimum of four special election dates per calendar year for bond referendums, votes on levies and revenue purpose statements and filling school board vacancies.

29. SHARING AND REORGANIZATION

Supports continuation of sufficient incentives and assistance to encourage sharing or reorganization between school districts including the establishment of regional schools.

30. HOME SCHOOL REPORTING

Supports requiring parents/guardians home-schooling their children without the support of a certified teacher to register with their public-school attendance centers.

2020 IASB Legislative Priorities

PRESCHOOL (RESOLUTION 3)

Supports continued funding to ensure that all 4 and 5-year-olds have access to the Statewide Voluntary Preschool Program.

Supports an increase in funding from the current weighting of 0.5 to 1.0 full-time equivalent to increase the ability of districts to provide services such as full-day programming and transportation to ensure that all 4 and 5-year-olds have the ability to attend the Statewide Voluntary Preschool Program.

Districts should be given maximum flexibility to assign costs to the program.

MENTAL HEALTH

(RESOLUTION 7)

Supports efforts to establish comprehensive community mental health systems to offer preventative and treatment services and comprehensive school mental health programs that include:

- In-school and telehealth access for students to mental health professionals;
- Creation of a categorical funding stream designated for mental health professionals;
- Reimbursement by Medicaid and private insurers for in-school services;
- Ongoing teacher, administrator, and support staff training to improve the awareness and understanding of child emotional and mental health needs;
- Integration of suicide prevention and coping skills into existing curriculum;
- Expanding state-funded loan forgiveness programs to include mental health professionals who agree to provide services to schools; and
- An ongoing mental health resources clearinghouse for schools and community providers.

SCHOOL FUNDING POLICY

(RESOLUTION 18)

Supports a school foundation formula that:

- Provides sufficient and timely funding to meet education goals;
- Equalizes per pupil funding;
- Provides a funding mechanism for transportation costs that reduces the pressure on the general fund and addresses inequities between school districts;
- Includes factors based on changes in demographics including socio-economic status, remedial programming, and enrollment challenges;
- Reflects actual costs for special education services;
- Incorporates categorical funding in the formula within three years; and
- Includes a mix of state aid and property taxes.

2020 IASB Legislative Priorities

SUPPLEMENTAL STATE AID

(RESOLUTION 19)

Supports setting supplemental state aid:

- At a rate that sufficiently supports local districts' efforts to plan, create and sustain world-class schools;
- For FY 2021, by January 31, 2020; and
- For FY 2022 and future budget years, at least 14 months prior to the certification of the school's district budgets.

Setting supplemental state aid within the statutory requirements allows districts to make sound financial decisions on programs, staffing levels, and providing the best possible education to all students.

IASB supports a formula driven method for establishing the supplemental state aid growth rate if it is not set within the statutory requirements.